

Schedule A - Off-Island Travel

Department/Agency: Guam Public Library System  
 Division: Director's Office  
 Program: Public Service

| Purpose / Justification for Travel |          |          |                          |            |
|------------------------------------|----------|----------|--------------------------|------------|
| Not Applicable                     |          |          |                          |            |
| Travel Date: _____                 |          |          | No. of Travelers: _____* |            |
| Position Title of Traveler(s)      | Air Fare | Per diem | Registration             | Total Cost |
|                                    | \$ -     | \$ -     | \$ -                     | \$ -       |
|                                    | \$ -     | \$ -     | \$ -                     | \$ -       |

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|------------------------------------|----------|----------|--------------------------|------------|
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|                                    | \$ -     | \$ -     | \$ -                     | \$ -       |
|                                    | \$ -     | \$ -     | \$ -                     | \$ -       |

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|                                    | \$ -     | \$ -     | \$ -                     | \$ -       |
|                                    | \$ -     | \$ -     | \$ -                     | \$ -       |

\* Provide justification for more than one traveler to the same conference / training / workshop / etc.