

BUREAU OF BUDGET & MANAGEMENT RESEARCH

OFFICE OF THE GOVERNOR
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EDDIE BAZA CALVO
GOVERNOR

RAY TENORIO
LIEUTENANT GOVERNOR

JOSE S. CALVO
ACTING DIRECTOR

LESTER L. CARLSON JR.
DEPUTY DIRECTOR

BUDGET CERTIFICATION

The Bureau of Budget and Management Research hereby certifies and approves the budget request for Fiscal Year 2016 herewith attached for:

GUAM PUBLIC LIBRARY

The Bureau further attests that all efforts were made in the review process to ensure the accuracy and compliance with the Governor's approved budget ceiling. It should be noted however, that the above mentioned entity is ultimately responsible for the accuracy and justification of their budget request and any submission outside of the certified submission is neither approved nor sanctioned by the Bureau of Budget and Management Research.


JOSE S. CALVO

Date: FEB 27 2015

ORIGINAL

Government of Guam
Fiscal Year 2016

Agency Budget Certification

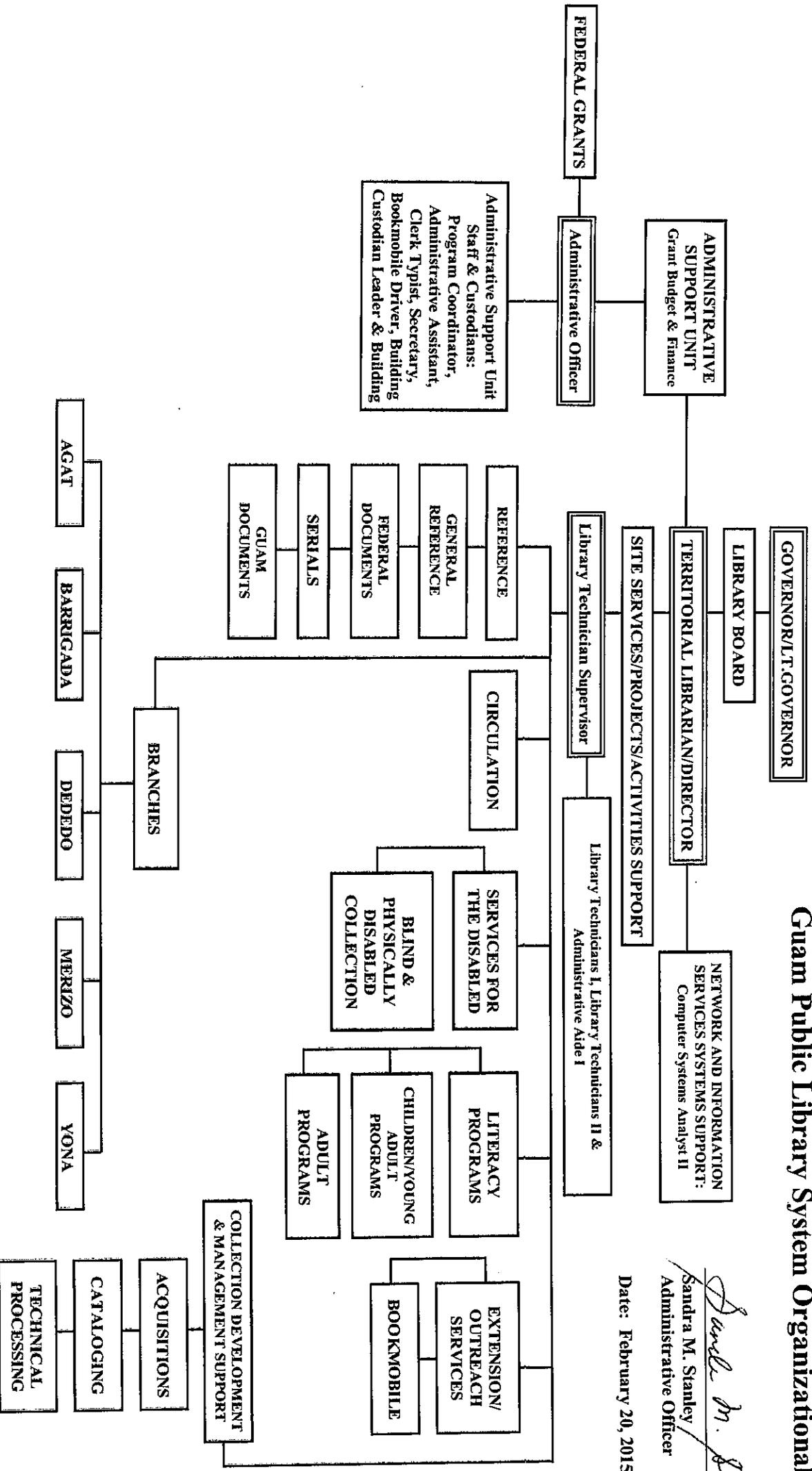
Agency: DCA / Guam Public Library System

Agency Head: Joseph Artero Cameron, President

I certify that the attached budget, submitted herewith, has been reviewed for accuracy and that all requirements by the Bureau of Budget & Management Research (BBMR) have been met. I also acknowledge that this budget document will be returned to this department if any of the BBMR requirements is not met.

Agency Head:  Date: 2/17/15
(Signature)

Guam Public Library System Organizational Chart




 Sandra M. Stanley
 Administrative Officer

Date: February 20, 2015

**Government of Guam
Fiscal Year 2016 Budget
Department / Agency Narrative**

FUNCTION: Public Education

DEPT. / AGENCY: DCA/Guam Public Library System

MISSION STATEMENT:

Although the Guam Public Library System has one Program it consists of five support divisions as follows:

- A. Administration Support
 - 1. Office Management
 - 2. Financial Management
 - 3. Personnel Management
 - 4. Grants Management

- B. Reference
 - 1. Reference
 - 2. Guam Material
 - 3. Archival Material
 - 4. Federal Government Library Programs

- C. Technical Processing
 - 1. Selection and Acquisition
 - 2. Classification and Cataloging
 - 3. Maintenance

- D. Library Services
 - 1. Circulation Control
 - 2. Library Assistance
 - 3. Collection
 - 4. Library Programs
 - 5. Inter-Library Loan
 - 6. Bookmobile

- E. Network and Information System Support
 - 1. Maintains the local area networks (LANS) in Hagatna, Dededo, Agat, Barrigada, Merizo and Yona libraries.
 - 2. Uses of the library management system software "Horizon Sunrise System" developed by Epixtech with the following models:
 - Cataloging, Circulation, Serials, Reference, Acquisition, PAC (Public Access Catalog)
 - Staff PAC
 - Internet PAC
 - PAC for Windows
 - 3. Archives/retrieving of Guam Collection documents using Alchemy Gold and Cannon Microfilm imaging systems; setup and maintenance of these databases.
 - 4. Maintains patrons and staff Internet and email access. Responsible for maintaining an Internet Proxy Server using Win Proxy.

5. Maintains a CD/DVD Server; image creation, caching and providing access to users on the network.
6. Maintains Computer Operations jobs that are scheduled and executed on a daily basis, and Off-site Backup/Recovery Systems.
7. Attends weekly training on current and new library technologies.
8. Installs and configures new computer hardware and software.

Serving Guam residents since 1949, our mission is to provide free and open access to information and ideas fundamental to a democracy. The library system will protect intellectual freedom, promote literacy, encourage lifelong learning, and maintain cultural materials.

To implement the automation of the Guam Public Library System.

To supervise the operation of the department's legal mandates.

To develop an effective system of operation toward high performance standards in order to promote better and satisfactory services to the general public.

Maintain the authority: Executive Secretary, Guam Public Library System (Title 5, GCA, Chapter 3, Section 3122);

To ensure an effective management regulation and control of developments determined to be in the public interest for its continued social economic welfare.

GOALS AND OBJECTIVES:

1. Management and Leadership
2. General Administration and Operation

To provide management function and leadership to department staff with the efficient engagement of the department staff along with the department's financial facilities and physical resources to accomplish directed and authorized programs, projects and services. Approves, directs and oversees the department's operations, fiscal and property accountability.

1. Seek to understand the informational, educational, and recreational needs of all the people of Guam in accordance with the American Library Association Library Bill of Rights, Freedom to Read, and Freedom to view statements within the limits imposed by budget and space;
2. Extend library resources into the community to assist individuals and groups with special needs;
3. Work cooperatively with other island libraries in providing information to the public; and
4. Pursue opportunities through new technologies to deliver information more quickly and efficiently.
5. Provide general administrative and operational function to the department's programs.
6. Provide the department's financial resources to accomplish directed and authorized programs.
7. Provide for facilities maintenance support.
8. Provide personnel support.
9. Provide fiscal and property accountability of the department's assets.

**Decision Package
FY 2016**

Department/Agency: Department of Chamorro Affairs

Division/Section: GPLS

Program Title: **Public Education**

Activity Description: **The Public Service Program consists of five (5) support sections to carry out the mission and goals of the Guam Public Library System.**

(see attachment)

Major Objective(s): **Increase public understanding and awareness of library services and programs through multi-lingual information dissemination. Upgrade and update all collections through acquisitions. Based on patron service, meet the target of 100% patron satisfaction.**

Short-term Goals: **Hire librarians to adequately staff the main branch and five (5) branch libraries throughout the island.**

Continue technology enhancement through computers, CD-ROMS and the Internet.

Workload Output			
Workload Indicator:	FY 2014 Level of Accomplishment	FY 2015 Anticipated Level	FY 2016, Projected Level
Registered Patrons	1,577	1,700	1,900
Circulation	37,817	40,000	41,000
Walk-in Patrons	103,593	104,000	105,000
Internet Users	42,857	43,000	44,000
Computer Users	1,300	1,400	1,500
Books Processed	5,927	6,100	6,200

GUAM PUBLIC LIBRARY SYSTEM

Program: **Public Education**

Although the Guam Public Library System has one (1) Program, it consists of five (5) support divisions as follows:

A. Administration

1. Office Management
 - Office Policies and Procedures
 - Employees and Board Manual
 - Records and Files
 - Correspondence
 - Board Minutes
 - Equipment and Supplies
 - Library Maintenance
2. Financial Management
 - Budget
 - Program Evaluation and Monitoring
 - Requisitioning
 - Reports
 - Replacements
3. Personnel Management
 - Rules and Regulations
 - Payroll
 - Leaves
 - Staffing
 - Affirmative Action Program
4. Grants Management
 - Institute of Museum and Library Services (IMLS)

B. Reference

1. Reference
 - In-person patron request
 - Telephone requests
 - Selection of reference collection
 - Discarding or weeding material from collection
 - Re-cataloging and reorganizing of references
 - Reference guide
 - Email request
 - Facsimile received from on-island and off-island
2. Guam Material
 - Managing vertical file holdings
 - Establishing index and master subject heading
 - Organizing books, reports and legislative materials
 - Updating vertical file holding clipping of substantial events in newspaper
 - Preserve documents, manuscripts and photographs through proper treatment and storage

3. Archival Material

- Collect, arrange and classify public archives
- Preserve documents, manuscripts and photographs through proper treatment and storage
- Conduct and maintain current inventories
- File documents for use of government employees and the general public
- Reproduce, publish and exhibit documents and manuscripts
- Accept donations and issue receipts
- Establish rules and regulations relative to public archives
- Prepare guides for access to documents and manuscripts

C. Technical Processing

1. Selection and Acquisition

- Formulating policies
- Selection of special material
- Selection of books and non-book library material

2. Classification and Cataloging

- Dewey Decimal System of Classification
- Descriptive cataloging
- Bibliography searching
- Accessioning collection
- Preparation of shelf-list cards
- On-line computerization

3. Maintenance

- Repairing and replacement
- Shelf reading
- Weeding and surveying
- Inventory

D. Library Services

1. Circulation Control

- Patron registration
- Charging and discharging material
- Retrieval of overdue material
- Reserve book request
- Record Management
- Overdue fines

2. Library Assistance

- Provide guidance in the selection of material
- Provide instruction in library use
- Interlibrary loan and resource sharing
- Reference assistance and research
- Duplicating services
- General Information

3. Collection

- Fiction and non-fiction adult and juvenile collection
- Government documents
- Audio visual collection
- Periodical collection
- Services to the blind and hearing impairment

- Services for the elderly
- Maintenance of collection, weeding, surveying and inventory
- Publishing and binding

4. Library Programs

- Library tours
- Film program
- Summer Reading Program
- Library presentation / promotions

5. Extension Library Services

- Branch libraries
- Bookmobile
- Institutions
- Departmental technical assistance

E. Network and Information System Support

Description:

1. Maintains the local area networks (LANS) in Hagatna, Dededo, Agat, Barrigada, Merizo and Yona Libraries.
2. Uses the library management system software "Horizon Sunrise System" developed by Epixtech with the following models:
Cataloging, Circulation, Serials, Reference, Acquisitions, PAC (Public Access Catalog)
 - Staff PAC
 - Internet PAC
 - PAC for Windows
3. Archives/retrieves Guam Collection documents using Alchemy Gold and Cannon Microfilm imaging systems; sets up and maintains these databases.
4. Maintains patron and staff Internet and e-mail access. Maintains Internet Proxy Server using Win Proxy.
5. Maintains a CD/DVD Server: image creation, caching and providing access to users on the network.
6. Responsible for computer operations jobs that are scheduled and executed on a daily basis, and offsite Backup/Recovery Systems
7. Attends training on current and new library technologies.
8. Installs and configures new computer hardware and software.

FY 2016 Program Priority Statement

Program: Saturday Morning Story Time – Main library

Activity: A two (2) hour weekly program consisting of reading aloud stories and poems to school age children. Readings are followed by arts and crafts activities.

Mission: To promote the enjoyment of reading for children in the elementary school years.

Program: Weekday Toddler Story Time – Branch libraries

Activity: A one and one-half (1-1/2) hour weekday program consisting of reading aloud stories and poems to toddlers or pre-school children. Readings are followed by arts and crafts activities.

Mission: Newly implemented in 2008 to supplement the demand of the Saturday Story Hour and to promote the enjoyment of reading for children at an early age before school years. This literacy program goes beyond the Main Library in Hagåtña. At least one day a week at the Agat, Barrigada, Dededo, Merizo and Yona branch libraries.

Program: Homebound Service – Island-wide

Activity: Newly implemented - a free home delivery service of library materials to individuals with disabilities in the form of books, non-books, and “Talking Book” tapes, including Braille materials.

Mission: Guam is a Subregional Library for the National Library Service for the Blind and Physically Handicapped (NLS) (website: <http://www.loc.gov/nls>). GPLS provides “homebound” delivery service to individuals with disabilities. Individuals with a temporary or permanent disability which prevents them from reading conventional printed materials, because of a visual, physical or reading disability.

Program: Summer Reading Program – Main library

Activity: An eight (8) week program consisting of various reading activities, projects and presentations to motivate children to read during the summer months.

Mission: To promote the enjoyment of recreational reading.

Program: National Library Week – Island-wide

Activity: A nationwide campaign which focuses the public’s attention on various services offered by the libraries. Activities include special storytelling, library tours, library card sign-up, and sponsoring contests which promote literacy.

Mission: To inform the public about the value of libraries as an information resource, the different services and programs libraries offer as well as to promote library use and support.

Program: School Tours and Bookmobile Tours – All libraries

Activity: Introduces school age children to the various programs and services offered by the public libraries. In addition, an orientation is given regarding the use of library materials followed by the distribution of library card applications.

Mission: To familiarize school age children and senior citizens with the public libraries and the many services they offer and to promote library use.

ORIGINAL

Attachment to BBMR DP-1

Program: Special Events – All libraries

Activity: Several times throughout the year, the public libraries host special programs such as lectures, art and cultural exhibits, films and craft presentation.

Mission: To allow people from all age groups to come together and share their ideas and interests.

Program: Read Across America (Dr. Seuss's Birthday)

Activity: This is an annual event celebrated in March. GPLS takes part in the National Education Association's (NEA) Read Across America to encourage children to read. This event's main purpose is to also celebrate the children's author, Dr. Seuss on his birthday, and to promote reading.

All over the nation, thousands of people take part through different activities and the main purpose is for everyone "across America" to pick up a book on "Dr. Seuss's Birthday."

Mission: Motivate children to read in addition to helping them master basic skills.

Program: Teen Read Week

Activity: This is a literacy initiative of the Young Adult Library Services Association (YALSA), a division of the American Library Association. It's an annual event, which is held the third week in October. Across the United States public and school libraries, schools, and bookstores take part in Teen Read Week. This is to let teens know the possibilities that exist within the library and within covers of books.

Mission: To encourage twelve to eighteen year olds to "Read for the Fun of It".

ORIGINAL

Schedule A - Off-Island Travel

Department/Agency: DCA/ Guam Public Library System
 Division:
 Program: Public Education

Purpose / Justification for Travel				
N/A				
Travel Date: <u>N/A</u>			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
N/A				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

Purpose / Justification for Travel				
N/A				
Travel Date: _____			No. of Travelers: _____ 1/	
Position Title of Traveler(s)	Air Fare	Per diem 2/	Registration	Total Cost
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -

1/ Provide justification for multiple travelers attending the same conference / training / etc.
 2/ Rates must be consistent with Title 5 GCA, Div.2, Ch.23, §23104 and federal Joint Travel Regulations

ORIGINAL

Function: Public Education
 Department/Agency: DCA / Guam Public Library System
 Program: Hagatna (Main) Library & All Branches
 Fund: General Fund / 5100A153611GA001 (Per OFB Request)

Government of Guam
 Fiscal Year 2016
 Budget Digest

[BBMR BD-1]

AS400 Account Code	Appropriation Classification	GENERAL FUND			SPECIAL FUND			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)	
		FY 2014 Expenditures & Encumbrances	FY 2015 Authorized Level	FY 2016 Governor's Request	FY 2014 Expenditures & Encumbrances	FY 2015 Authorized Level	FY 2016 Governor's Request	FY 2014 Expenditures & Encumbrances	FY 2015 Authorized Level	FY 2016 Governor's Request	FY 2014 Expenditures & Encumbrances (A + D + G)	FY 2015 Authorized Level (B + E + H)
	PERSONNEL SERVICES											
111	Regular Salaries/Increments/Special Pay:	585,058	604,904	829,218	0	0	0	0	0	0	0	0
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	233,935	242,562	376,599	0	0	0	0	0	0	0	0
	TOTAL PERSONNEL SERVICES	\$818,993	\$847,466	\$1,205,817	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	OPERATIONS											
220	TRAVEL - Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	73,278	148,923	87,815	0	0	0	0	0	0	0	0
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	4,595	15,000	23,846	0	0	0	0	0	0	0	0
250	EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	200	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENTS/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	0	0	0	0	0	0	0	0	0	0
	TOTAL OPERATIONS	\$77,873	\$164,123	\$111,661	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UTILITIES											
361	Power:	178,316	185,000	185,000	0	0	0	0	0	0	0	0
362	Water/Sewer:	10,271	7,000	10,000	0	0	0	0	0	0	0	0
363	Telephone Toll:	22,047	18,000	23,000	0	0	0	0	0	0	0	0
	TOTAL UTILITIES	\$210,634	\$210,000	\$218,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
450	CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0
	TOTAL APPROPRIATIONS	\$1,187,500	\$1,221,589	\$1,535,478	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	1/ Specify Fund Source											
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	21	20	30	0	0	1	0	0	0	0	0
	TOTAL FITES	21,000	20,000	30,000	0,000	0,000	2,000	0,000	0,000	0,000	0,000	22,000

Schedule B- Contractual

Guam Public Library System - Summary

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
Hagatna (Main) Library Branch	---	---	\$ 70,607.00	---	---
Agat Library Branch	---	---	\$ 3,304.00	---	---
Barrigada Library Branch	---	---	\$ 3,304.00	---	---
Dededo Library Branch	---	---	\$ 3,992.00	---	---
Merizo Library Branch	---	---	\$ 3,304.00	---	---
Yona Library Branch	---	---	\$ 3,304.00	---	---
Total Contractual			\$ 87,815.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2015	
				Yes	No
Hagatna (Main) Library Branch	---	---	\$ 23,846.00	---	---
Agat Library Branch	---	---	\$ -	---	---
Barrigada Library Branch	---	---	\$ -	---	---
Dededo Library Branch	---	---	\$ -	---	---
Merizo Library Branch	---	---	\$ -	---	---
Yona Library Branch	---	---	\$ -	---	---
Total Supplies & Materials			\$ 23,846.00		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
Hagatna (Main) Library Branch	---	---	-	---	---
Agat Library Branch	---	---	-	---	---
Barrigada Library Branch	---	---	-	---	---
Dededo Library Branch	---	---	-	---	---
Merizo Library Branch	---	---	-	---	---
Yona Library Branch	---	---	-	---	---
Total Equipment			-		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
Hagatna (Main) Library Branch	---	---	-	---	---
Agat Library Branch	---	---	-	---	---
Barrigada Library Branch	---	---	-	---	---
Dededo Library Branch	---	---	-	---	---
Merizo Library Branch	---	---	-	---	---
Yona Library Branch	---	---	-	---	---
Total Miscellaneous			-		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
Hagatna (Main) Library Branch	---	---	-	---	---
Agat Library Branch	---	---	-	---	---
Barrigada Library Branch	---	---	-	---	---
Dededo Library Branch	---	---	-	---	---
Merizo Library Branch	---	---	-	---	---
Yona Library Branch	---	---	-	---	---
Total Capital Outlay			-		

ORIGINAL

Schedule B- Contractual

Guam Public Library System - Hagatna

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
Pacific Daily News (Year subscription)	1	292	\$ 292.00	X	
Marianas Variety (Yearly subscription)	1	198	\$ 198.00	X	
Stars & Stripes (Yearly Subscription)	1	172	\$ 172.00	X	
GETS Business Systems (Typewriters)	1	3918	\$ 3,918.00	X	
Secure Safe Solutions (Yearly)	1	429	\$ 429.00	X	
SirsiDynix (Yearly)	1	23322	\$ 23,322.00	X	
J&B (70-Ton Chiller	1	4620	\$ 4,620.00	X	
Repair of Vehicles (yearly)	1	3000	\$ 3,000.00	X	
Drug Testing (1 lot)	1	200	\$ 200.00	X	
Xerox (rental) - (3 machines) Yearly	1	14525	\$ 14,525.00	X	
3M (Maintenance)	1	4023	\$ 4,023.00	X	
Span Asia - Alchemey (Software Maintenance)	1	3412	\$ 3,412.00	X	
Pacific Waste (trash services-yearly)	1	4444	\$ 4,444.00	X	
OTIS Elevator (Maintenance)	1	4052	\$ 4,052.00	X	
Building Emergency Repairs	1	4000	\$ 4,000.00	X	
Total Contractual			\$ 70,607.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2015	
				Yes	No
Cleaning Supplies (clorax, toilet cleaners)	1	4500	\$ 4,500.00	X	
Fuel / Lube (2 govt vehicles) yearly	1	5000	\$ 5,000.00	X	
General Office supplies (yearly)	1	12200	\$ 12,200.00	X	
Technical Processing Supplies	1	1996	\$ 1,996.00		X
Plumbing and electrical supplies (yearly)	1	150	\$ 150.00	X	
			\$ -		
Total Supplies & Materials			\$ 23,846.00		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

ORIGINAL

Schedule B- Contractual

Agat Branch Library

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
J&B (Air conditioning maintenance-Yearly)	1	1500	\$ 1,500.00	X	
3M (Book detection services) - Yearly	1	1204	\$ 1,204.00	X	
G4S Security - (Yearly)	1	600	\$ 600.00	X	
			\$ -		
			\$ -		
Total Contractual			\$ 3,304.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ -		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Schedule B- Contractual

Barrigada Branch Library

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
J&B Modern Tech (Maintenance-Yearly)	1	1500	\$ 1,500.00	X	
3M (Book Detection services) Yearly	1	1204	\$ 1,204.00	X	
G4S Security - (Yearly)	1	600	\$ 600.00	X	
			\$ -		
			\$ -		
Total Contractual			\$ 3,304.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ -		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Schedule B- Contractual

Dededo Branch Library

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
Marianas Variety (Yearly subscription)	1	198	\$ 198.00		X
G4S Security - (Yearly)	1	600	\$ 600.00	X	
Pacific Daily News (Subscription-Yearly)	1	292	\$ 292.00		X
Stars & Stripes (Subscription-Yearly)	1	198	\$ 198.00		X
J&B (Air Conditioning - Maintenance-Yea	1	1500	\$ 1,500.00	X	
3M (Book detection services) Yearly	1	1204	\$ 1,204.00	X	
Total Contractual			\$ 3,992.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ -		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Schedule B- Contractual

Merizo Branch Library

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
J&B (Air conditioning maintenance) Yearly	1	1500	\$ 1,500.00	X	
3M (Book detection services) Yearly	1	1204	\$ 1,204.00	X	
G4S Security - (Yearly)	1	600	\$ 600.00	X	
			\$ -		
			\$ -		
Total Contractual			\$ 3,304.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ -		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

ORIGINAL

Schedule B- Contractual

Yona Branch Library

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
J&B Modern Tech (Air Conditioning Maint	1	1500	\$ 1,500.00	X	
3M (Book detection services) - Yearly	1	1204	\$ 1,204.00	X	
G4S Security - (Yearly)	1	600	\$ 600.00	X	
			\$ -		
			\$ -		
Total Contractual			\$ 3,304.00		

Schedule C - Supplies & Materials

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Supplies & Materials			\$ -		

Schedule D - Equipment

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Equipment			\$ -		

Schedule E - Miscellaneous

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Miscellaneous			\$ -		

Schedule F - Capital Outlay

Item	Quantity	Unit Price	Total Price	Funded in FY 2015?	
				Yes	No
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Total Capital Outlay			\$ -		

Government of Guam
Fiscal Year 2016
Agency Staffing Pattern
(PROPOSED)

LBMR SP-

FUNCTIONAL AREA: Public Education
DEPARTMENT/AGENCY: DCA / Guam Public Library System
PROGRAM: Hagatna (Main) Library & All Branches
FUND: General Fund / 5100A153611GA001 (Per ORB Request)

No.	Position Number	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		Subtotal	Retirement (\$ * 28.31% /)	Retire (DDH) (\$19.01 * 26PP) /	Social Security (6.2% * J)	Medicare (1.45% * J)	Life	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL		
								Date	Amnt.												
1	1000	Director (Library)	Vacant #/	ES-1	0	0	0			\$0	0	0	0	0	0	0	0	0	0	0	
2	1002	Computer Systems Analyst II	Vacant #/	M-1	0	0	0			0	0	0	0	0	0	0	0	0	0	0	
3	1003	Library Technician II	Vacant	H-1	26,520	0	0			26,520	0	385	0	0	178	6,510	404	0	15,479	41,999	
4	1004	Library Technician I	Rodney R. Talague	F-4	\$25,906	0	0			26,561	7,519	495	0	0	178	2,583	224	0	11,385	37,946	
5	1005	Bookmobile Driver	Victor C. Palomo	F-7	28,964	0	0			29,117	8,243	495	0	0	178	0	0	0	9,338	38,455	
6	1006	Building Custodian	Recruitment in Progress	C-1	17,769	0	0			17,769	5,030	495	0	0	178	6,510	404	0	12,875	30,644	
7	1007	Library Technician II	Linda M. Agnon	H-12	38,753	0	0			39,676	11,232	495	0	0	178	2,583	224	0	15,288	54,964	
8	1008	Administrative Officer	Sandra M. Steady	L-9	49,364	0	0			50,800	14,381	0	0	0	178	3,940	240	0	18,739	69,539	
9	1010	Library Technician I	Marissa Q. Mearns	F-4	25,906	0	0			26,561	7,519	495	0	0	178	0	0	0	8,083	34,644	
10	1011	Library Technician I	Theresa I. Cruz	F-2	24,049	0	0			24,277	6,873	495	0	0	178	0	0	0	7,898	32,175	
11	1013	Library Technician Supervisor	Teresa L. G. Kennamer	F-10	42,661	0	0			43,225	12,337	0	0	0	178	0	0	0	13,042	56,267	
12	1016	Library Technician I	Bernadita M. Quiladay	F-4	25,906	0	0			26,643	7,543	495	0	0	178	2,583	224	0	11,409	38,052	
13	1020	Building Custodian Leader	Joquin C. Lujan	G-6	29,783	0	0			30,065	8,511	495	0	0	178	0	0	0	9,620	39,685	
14	1021	Administrative Aide	Emily S. Marquez	F-9	30,831	0	0			31,076	8,798	495	0	0	178	1,465	0	0	11,364	42,462	
15	1022	Library Technician II	Jesse S. Agnon	H-1	26,520	0	0			26,520	7,508	495	0	0	178	6,510	404	0	15,479	41,999	
16	1023	Building Custodian	Vacant	C-7	22,211	0	0			22,329	6,321	495	0	0	178	2,583	224	0	10,125	32,454	
17	1024	Building Custodian	Vacant	C-1	17,769	0	0			17,769	5,030	495	0	0	178	6,510	404	0	12,875	30,644	
18	1026	Clerk Typist III	Rosemarie S. Morales	F-2	24,049	0	0			24,960	7,066	495	0	0	178	4,688	299	0	13,088	36,048	
19	1028	Library Technician I	Vacant	F-1	23,171	0	0			23,171	6,560	495	0	0	178	6,510	404	0	14,483	37,654	
20	1029	Building Custodian	Luis B. Camacho	C-7	22,211	0	0			22,681	6,421	495	0	0	178	3,176	404	0	11,003	33,684	
21	1032	Library Technician II	Vacant	H-1	26,520	0	0			26,520	7,508	495	0	0	178	6,510	404	0	15,479	41,999	
22	1033	Library Technician I	Florence M. S. Talague	H-6	31,940	0	0			31,940	8,560	495	0	0	178	2,583	224	0	12,985	44,925	
23	1034	Library Technician II	Vacant	F-1	23,171	0	0			23,171	6,560	495	0	0	178	6,510	404	0	14,483	37,654	
24	1035	Secretary I (Typist)	Cynthia C. Tenacio	G-1	24,729	0	0			24,729	7,401	495	0	0	178	6,510	404	0	13,946	39,675	
25	1036	Library Technician I	Vacant	F-4	25,906	0	0			26,561	7,519	495	0	0	178	6,510	404	0	14,875	35,139	
26	1037	Building Custodian	Vacant	C-1	17,769	0	0			17,769	5,030	495	0	0	178	6,510	404	0	12,875	30,644	
27	1038	Library Technician II	Rosa C. Santiago	H-8	34,925	0	0			34,925	9,042	495	0	0	178	2,583	224	0	14,483	47,925	
28	1039	Library Technician I	Vacant	F-1	23,171	0	0			23,171	6,560	495	0	0	178	6,510	404	0	14,483	37,654	
29	1041	Library Technician I	Dorlene D. C. Mangiona	F-3	24,960	0	0			25,275	7,155	495	0	0	178	1,924	240	0	10,259	35,634	
30	1042	Administrative Assistant	Jane M. Aflague	J-2	32,254	0	0			32,356	9,160	495	0	0	178	2,583	404	0	13,885	45,241	
31	1043	Library Technician II	Vacant	H-1	26,520	0	0			26,520	7,508	495	0	0	178	6,510	404	0	15,479	41,999	
32	1044	Library Technician I	Franche R.M. Lunagco	F-4	25,906	0	0			26,561	7,519	495	0	0	178	2,583	224	0	13,385	37,946	
Grand Total:										\$819,391	\$0	\$9,827	\$829,218	\$234,752	\$13,365	\$11,287	\$5,540	\$104,864	\$6,973	\$376,599	\$1,205,817

Input by Department

Input by Department

ORIGINAL

- * Night Differential / Hazardous / Worker's Compensation / etc.
- 1/ FY 2016 (Proposed) GovGuam contribution rate of 28.31% for the Government of Guam Retirement is subject to change
- 2/ FY 2016 (Proposed) GovGuam contribution rate of \$19.01 (bi-weekly) for DDH is subject to change.
- 3/ FY 2016 (Proposed) GovGuam contribution rate of \$178 (per annum) for Life Insurance is subject to change.
- 4/ Funded via Territorial Education Facilities Fund (Per P.L. 32-063; passed August 2013)

Government of Guam
Fiscal Year 2016
Agency Staffing Pattern
(PROPOSED)

Input by Department												
(A)	(B)	(C)	(D)	Special Pay Categories						(K)		
				(E)	(F)	(G)	(H)	(I)	(J)			
No.	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J)		
1	1000	Director (Library)		\$0	\$0	\$0	\$0	\$0	\$0	\$0		
2	1002	Computer Systems Analyst II	Vacant 7/	0	0	0	0	0	0	0		
3	1003	Library Technician II	Vacant	0	0	0	0	0	0	0		
4	1004	Library Technician I	Rodney P. Taitague	0	0	0	0	0	0	0		
5	1005	Bookmobile Driver	Victor C. Palomo	0	0	0	0	0	0	0		
6	1006	Building Custodian	Recruitment in Progress	0	0	0	0	0	0	0		
7	1007	Library Technician II	Janda M. Agnon	0	0	0	0	0	0	0		
8	1008	Administrative Officer	Sandra M. Stanley	0	0	0	0	0	0	0		
9	1009	Library Techniciae I	Martina Q. Mearns	0	0	0	0	0	0	0		
10	1011	Library Technician I	Theresa I. Cruz	0	0	0	0	0	0	0		
11	1013	Library Technician Supervisor	Teresta L. G. Kennamer	0	0	0	0	0	0	0		
12	1016	Library Technician I	Bernadita M. Quilichay	0	0	0	0	0	0	0		
13	1020	Building Custodian Leader	Joaquina C. Lujan	0	0	0	0	0	0	0		
14	1021	Administrative Aide	Early S. Marquez	0	0	0	0	0	0	0		
15	1022	Library Technician II	Vacant	0	0	0	0	0	0	0		
16	1023	Building Custodian	Jesse S. Agnon	0	0	0	0	0	0	0		
17	1024	Building Custodian	Vacant	0	0	0	0	0	0	0		
18	1026	Clerk Typist III	Kawena S. Morales	0	0	0	0	0	0	0		
19	1028	Library Technician I	Vacant	0	0	0	0	0	0	0		
20	1029	Building Custodian	Luis B. Camacho	0	0	0	0	0	0	0		
21	1032	Library Technician II	Vacant	0	0	0	0	0	0	0		
22	1033	Library Technician I	Vacant	0	0	0	0	0	0	0		
23	1034	Library Technician II	Florence M. S. Taitague	0	0	0	0	0	0	0		
24	1035	Secretary I (Typist)	Vacant	0	0	0	0	0	0	0		
25	1036	Library Technician I	Cynthia C. Tencio	0	0	0	0	0	0	0		
26	1037	Building Custodian	Vacant	0	0	0	0	0	0	0		
27	1038	Library Technician II	Rosa C. Santiago	0	0	0	0	0	0	0		
28	1039	Library Technician I	Vacant	0	0	0	0	0	0	0		
29	1041	Library Technician I	Darleen D. C. Manglona	0	0	0	0	0	0	0		
30	1042	Administrative Assistant	Jane M. Atlague	0	0	0	0	0	0	0		
31	1043	Library Technician II	Vacant	0	0	0	0	0	0	0		
32	1044	Library Technician I	Eranine & M. Uncangco	0	0	0	0	0	0	0		
Grand Total:			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		

- 1/ 10% of reg. rate, applicable from four-gram, employee must work 4 hours consecutive after four for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to CRTD ambulatory service personnel, 15% of reg. rate of pay
- 7/ Funded via Territorial Education Facilities Fund (Per P.L. 32-063, passed August 2013)

Government of Guam
Fiscal Year 2016
Agency Staffing Pattern
(PROPOSED)

[BBMR SP-

FUNCTIONAL AREA: Public Education
DEPARTMENT/AGENCY: Guam Public Library System
PROGRAM: Hagatna (Main) Library
FUND: 100% FEDERAL / 510IH**361HE107 (Per OFB Request)

(A) No.	(B) Position Number	(C) Position Title	(D) Name of Incumbent	(E) Grade/Step	(F) Salary	(G) Overtime	(H) Special*	(I) Increment		(J) Subtotal	(K) Retirement	(L) Retire (DD)	(M) Social Security	(N) Benefits			(R) Total Benefits	(S) TOTAL	
								Date	Am.					Life	Medical	Dental			(K thru Q)
1	1040	Program Coordinator I	Frankie S. Atbege	K-1	\$33,911	\$0	0			\$33,911	\$9,600	\$495	\$0	\$492	\$178	\$2,583	\$224	\$13,572	\$47,483
2					0	0	0			0	0	0	0	0	0	0	0	0	0
3					0	0	0			0	0	0	0	0	0	0	0	0	0
4					0	0	0			0	0	0	0	0	0	0	0	0	0
5					0	0	0			0	0	0	0	0	0	0	0	0	0
6					0	0	0			0	0	0	0	0	0	0	0	0	0
7					0	0	0			0	0	0	0	0	0	0	0	0	0
8					0	0	0			0	0	0	0	0	0	0	0	0	0
9					0	0	0			0	0	0	0	0	0	0	0	0	0
10					0	0	0			0	0	0	0	0	0	0	0	0	0
11					0	0	0			0	0	0	0	0	0	0	0	0	0
12					0	0	0			0	0	0	0	0	0	0	0	0	0
13					0	0	0			0	0	0	0	0	0	0	0	0	0
14					0	0	0			0	0	0	0	0	0	0	0	0	0
15					0	0	0			0	0	0	0	0	0	0	0	0	0
16					0	0	0			0	0	0	0	0	0	0	0	0	0
17					0	0	0			0	0	0	0	0	0	0	0	0	0
18					0	0	0			0	0	0	0	0	0	0	0	0	0
19					0	0	0			0	0	0	0	0	0	0	0	0	0
20					0	0	0			0	0	0	0	0	0	0	0	0	0
21					0	0	0			0	0	0	0	0	0	0	0	0	0
22					0	0	0			0	0	0	0	0	0	0	0	0	0
23					0	0	0			0	0	0	0	0	0	0	0	0	0
24					0	0	0			0	0	0	0	0	0	0	0	0	0
25					0	0	0			0	0	0	0	0	0	0	0	0	0
26					0	0	0			0	0	0	0	0	0	0	0	0	0
27					0	0	0			0	0	0	0	0	0	0	0	0	0
28					0	0	0			0	0	0	0	0	0	0	0	0	0
29					0	0	0			0	0	0	0	0	0	0	0	0	0
30					0	0	0			0	0	0	0	0	0	0	0	0	0
31					0	0	0			0	0	0	0	0	0	0	0	0	0
32					0	0	0			0	0	0	0	0	0	0	0	0	0
33					0	0	0			0	0	0	0	0	0	0	0	0	0
Grand Total:					\$33,911	\$0	\$0			\$33,911	\$9,600	\$495	\$0	\$492	\$178	\$2,583	\$224	\$13,572	\$47,483

Input by Department

Input by Department

* Night Differential / Hazards / Worker's Compensation / etc.
1/ FY 2016 (Proposed) Gov-Guam contribution rate of 28.31% for the Government of Guam Retirement is subject to change
2/ FY 2016 (Proposed) Gov-Guam contribution rate of \$19.01 (bi-weekly) for DDA is subject to change.
3/ FY 2016 (Proposed) Gov-Guam contribution rate of \$1.78 (per annum) for Life Insurance is subject to change.

ORIGINAL

Government of Guam
Fiscal Year 2016
Agency Staffing Pattern
(PROPOSED)

Input by Department												
(A)	(B)	(C)	(D)	Special Pay Categories						(K)		
				1/	2/	3/	4/	5/	6/		(D+E+F+G+H+I+J)	
No.	Position Number	Position Title	Name of Account	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sundry Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	Subtotal	
1	1040	Program Coordinator I	Frankie S. Ataque	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2				0	0	0	0	0	0	0	0	
3				0	0	0	0	0	0	0	0	
4				0	0	0	0	0	0	0	0	
5				0	0	0	0	0	0	0	0	
6				0	0	0	0	0	0	0	0	
7				0	0	0	0	0	0	0	0	
8				0	0	0	0	0	0	0	0	
9				0	0	0	0	0	0	0	0	
10				0	0	0	0	0	0	0	0	
11				0	0	0	0	0	0	0	0	
12				0	0	0	0	0	0	0	0	
13				0	0	0	0	0	0	0	0	
14				0	0	0	0	0	0	0	0	
15				0	0	0	0	0	0	0	0	
16				0	0	0	0	0	0	0	0	
17				0	0	0	0	0	0	0	0	
18				0	0	0	0	0	0	0	0	
19				0	0	0	0	0	0	0	0	
20				0	0	0	0	0	0	0	0	
21				0	0	0	0	0	0	0	0	
22				0	0	0	0	0	0	0	0	
23				0	0	0	0	0	0	0	0	
24				0	0	0	0	0	0	0	0	
25				0	0	0	0	0	0	0	0	
26				0	0	0	0	0	0	0	0	
27				0	0	0	0	0	0	0	0	
28				0	0	0	0	0	0	0	0	
29				0	0	0	0	0	0	0	0	
30				0	0	0	0	0	0	0	0	
31				0	0	0	0	0	0	0	0	
32				0	0	0	0	0	0	0	0	
33				0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 4pm-6am, employee must work 4 hours consecutive after 4pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel, 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2016
Agency Staffing Pattern
(Proposed)

[BBMR SP-

FUNCTIONAL AREA: Public Education
DEPARTMENT/AGENCY: Department of Chamorro Affairs / Guam Public Library System
PROGRAM:

FUND: Territorial Education Facilities Fund / 5205C133611GA201 (Per Public Law 32-063)
(For informational purposes only)

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade / Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(I) Amt.	(J) Subtotal	(K) Retirement (J * 28.31%)	(L) Retire (DDI) (\$19.01 * 26PP)	(M) Social Security (6.2% * J)	(N) Benefits		(O) Life 3/	(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) (J + R) TOTAL
							Date	Rate						Medicare (1.45% * J)	Life 3/					
1	1000	Director (Library)	ES-1	\$70,873	0	\$0			\$0	\$70,873	\$20,064	\$495	\$0	\$1,028	\$178	\$6,510	\$404	\$28,679	\$99,552	
2	1002	Computer Systems Analyst II	M-1	40,762	0	0			0	40,762	11,540	495	0	591	178	6,510	404	19,718	60,480	
3				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
4				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
5				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
6				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
7				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
8				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
9				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
10				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
11				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
12				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
13				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
14				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
15				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
16				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
17				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
18				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
19				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
20				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
21				0	0	0			0	0	0	0	0	0	0	0	0	0	0	
Grand Total:					\$111,635	\$0			\$0	\$111,635	\$33,604	\$990	\$0	\$1,619	\$356	\$13,020	\$808	\$48,397	\$160,032	

* Night Differential / Hazardous / Worker's Compensation / etc.

1/ FY 2016 (Proposed) GovGuam contribution rate of 28.31% for the Government of Guam Retirement is subject to change.

2/ FY 2016 (Proposed) GovGuam contribution rate of 19.01% (bi-weekly) for DDI is subject to change.

3/ FY 2016 (Proposed) GovGuam contribution rate of \$178 (per annum) for Life Insurance is subject to change.

ORIGINAL

Government of Guam
Fiscal Year 2016
Agency Staffing Pattern
(Proposed)

Input by Department												
(A) No. Position Number	(B) Position Title	(C) Name of Incumbent	(D) Holiday Pay	Special Pay Categories						(K) (D+E+F+G+H+I+J) Subtotal		
				(E) Night Differential Pay 10%	(F) Hazard Pay 10%	(G) Hazard Pay 8%	(H) Nurse Sunday Pay 1.5	(I) Nurse Pay 1.5	(J) EMT Pay 15%			
1	1000	Director (Library)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2	1002	Computer Systems Analyst II	0	0	0	0	0	0	0	0	0	0
3		Vacant	0	0	0	0	0	0	0	0	0	0
4			0	0	0	0	0	0	0	0	0	0
5			0	0	0	0	0	0	0	0	0	0
6			0	0	0	0	0	0	0	0	0	0
7			0	0	0	0	0	0	0	0	0	0
8			0	0	0	0	0	0	0	0	0	0
9			0	0	0	0	0	0	0	0	0	0
10			0	0	0	0	0	0	0	0	0	0
11			0	0	0	0	0	0	0	0	0	0
12			0	0	0	0	0	0	0	0	0	0
13			0	0	0	0	0	0	0	0	0	0
14			0	0	0	0	0	0	0	0	0	0
15			0	0	0	0	0	0	0	0	0	0
16			0	0	0	0	0	0	0	0	0	0
17			0	0	0	0	0	0	0	0	0	0
18			0	0	0	0	0	0	0	0	0	0
19			0	0	0	0	0	0	0	0	0	0
20			0	0	0	0	0	0	0	0	0	0
21			0	0	0	0	0	0	0	0	0	0
Grand Total:			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

- 1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to GFD ambulatory service personnel. 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
Current

IBBMR SP.

FUNCTIONAL AREA: Public Education
DEPARTMENT/AGENCY: DCA / Guam Public Library System
PROGRAM: Hagatna (Main) Library & All Branches
FUND: General Fund / \$100A15361GA001 (Per ORB Request)

No.	Position Number	Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal	Retirement (J * 29.85%) 1/	Retire (DD) (\$19.02*26P) 2/	Social Security (6.2% * J)	Benefits			Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL		
								Date	Ass.					Medicare (1.45% * J)	Life 3/	Medical (Premium)					Dental (Premium)	
1	1000	Director (Library)	VACANT 4/	ES-1	\$0	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	1002	Computer Systems Analyst II	VACANT 4/	M-1	0	0	0			0	0	0	0	0	0	0	0	0	0	0	0	
3	1003	Library Technician II	VACANT (Vice Evelyn C.)	H-1	0	0	0	2/13/2015	655	26,561	7,928	495	0	385	0	0	0	0	2,583	224	11,794	38,32
4	1004	Library Technician I	Rodney P. Fatigue	F-4	25,906	0	0	2/22/2015	613	29,577	8,829	495	0	429	0	0	0	0	6,510	404	13,150	30,91
5	1005	Bookmobile Driver	Victor C. Palomo	F-7	28,964	0	0		0	17,769	5,304	495	0	562	0	0	0	0	2,583	224	15,610	54,91
6	1006	Building Custodian	VACANT (Recruitment in Progress)	C-1	0	0	0		0	38,753	11,568	495	0	0	0	0	0	0	3,940	246	19,093	68,41
7	1007	Library Technician II	Linda M. Agnon	H-12	38,923	0	0	1/31/2016	0	49,364	14,735	0	0	385	0	0	0	0	0	0	8,492	35,41
8	1008	Administrative Officer	Sandra M. Stanley	L-9	49,364	0	0	1/18/2015	655	26,561	7,928	495	0	352	0	0	0	0	0	0	8,273	32,51
9	1010	Library Technician I	Marissa Q. Means	F-4	25,906	0	0	7/26/2015	228	24,277	7,247	495	0	619	0	0	0	0	0	0	13,531	56,11
10	1011	Library Technician I	Theresa I. Cruz	F-2	24,049	0	0	5/26/2016	0	42,661	12,734	0	0	386	0	0	0	0	0	0	11,819	38,41
11	1013	Library Technician Supervisor	Teresa L. G. Keimner	J-10	42,661	0	0	1/25/2015	737	26,643	7,953	495	0	444	0	0	0	0	0	0	10,260	40,81
12	1016	Library Technician Leader	Bernadita M. Quilbachay	F-4	25,906	0	0	1/1/2015	846	30,629	9,143	495	0	444	0	0	0	0	0	0	12,018	43,51
13	1020	Building Custodian	Joaquin C. Lujan	G-6	29,783	0	0	1/24/2015	734	31,565	9,422	495	0	458	0	0	0	0	0	0	10,580	33,21
14	1021	Administrative Aide	Emily S. Marquez	F-9	30,831	0	0		0	22,681	6,770	0	0	329	0	0	0	0	0	0	13,188	37,21
15	1022	Library Technician II	VACANT (Vice: Linda V.)	H-1	0	0	0	2/26/2015	470	22,681	6,770	495	0	0	0	0	0	0	0	0	11,243	33,51
16	1023	Building Custodian	Jesse S. Agnon	C-7	22,211	0	0		0	24,049	7,179	495	0	0	0	0	0	0	0	0	11,243	33,51
17	1024	Building Custodian	VACANT	C-1	0	0	0		0	22,329	6,665	495	0	324	0	0	0	0	0	0	11,243	33,51
18	1026	Clerk Typist III	Kawena S. Morales	F-2	24,049	0	0	10/25/2015	0	24,049	7,179	495	0	349	0	0	0	0	0	0	13,188	37,21
19	1028	Library Technician I	VACANT (Recruitment in Progress)	F-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	1029	Building Custodian	Luis B. Camacho	C-7	22,211	0	0	8/27/2015	118	22,329	6,665	495	0	0	0	0	0	0	0	0	11,243	33,51
21	1032	Library Technician II	VACANT	H-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
22	1033	Library Technician I	VACANT (Vice: Leonard S.)	F-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	1034	Library Technician II	Florence M. S. Fatigue	H-6	31,940	0	0	6/9/2015	403	32,343	9,654	495	0	469	0	0	0	0	0	0	13,604	45,91
24	1035	Secretary I (Typist)	VACANT (Vice: Bertha G.)	G-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
25	1036	Library Technician I	Cynthia C. Ipanaco	F-4	25,906	0	0	2/13/2015	655	26,561	7,928	495	0	385	0	0	0	0	0	0	8,987	35,21
26	1037	Building Custodian	VACANT (Vice: H. Cruz, Jr.)	C-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
27	1038	Library Technician II	Rosa C. Santiago	H-8	34,202	0	0	8/26/2015	181	34,383	10,263	495	0	499	0	0	0	0	0	0	14,335	45,31
28	1039	Library Technician I	VACANT (Vice: Linda E.)	F-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
29	1041	Library Technician I	Darleen D.C. Mangiona	F-3	24,960	0	0	6/16/2015	315	25,275	7,545	495	0	366	0	0	0	0	0	0	10,749	36,11
30	1042	Administrative Assistant	VACANT	J-2	32,254	0	0	9/20/2015	102	32,356	9,638	495	0	469	0	0	0	0	0	0	13,384	45,11
31	1043	Library Technician II	Jane M. Adigue	H-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
32	1044	Library Technician I	VACANT	H-1	0	0	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
33			Franche R. M. Ulangco	R-4	25,906	0	0	2/19/2015	655	26,561	7,928	495	0	385	0	0	0	0	0	0	11,794	38,11
			Grand Total:		\$583,531	\$0	\$0		\$7,367	\$590,898	\$176,383	\$8,415	\$0	\$7,852	\$3,510	\$39,784	\$2,931	\$238,934	\$829			

1/ FY 2015 GovGuam contribution rate of 29.85% for the Government of Guam Retirement is subject to change
2/ FY 2015 GovGuam contribution rate of \$19.02 (bi-weekly) for DDI is subject to change.
3/ FY 2015 GovGuam contribution rate of \$178 (per annum) for Life Insurance is subject to change.
4/ Funded via Territorial Education Facilities Fund (Per P.L. 32-063; passed August 2013)

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
Current

BBMR SP

ORIGINAL

Input by Department												
(A)	(B)	(C)	(D)	Special Pay Categories						(K)		
				(E)	(F)	(G)	(H)	(I)	(J)			
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	1000	Director (Library)	VACANT 7/	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	1002	Computer Systems Analyst II	VACANT 7/	0	0	0	0	0	0	0	0	
3	1003	Library Technician II	VACANT (Vice Evelyn C.)	0	0	0	0	0	0	0	0	
4	1004	Library Technician I	Rodney P. Taitague	0	0	0	0	0	0	0	0	
5	1005	Bookmobile Driver	Victor C. Palomo	0	0	0	0	0	0	0	0	
6	1006	Building Custodian	VACANT (Recruitment in Progress)	0	0	0	0	0	0	0	0	
7	1007	Library Technician II	Linda M. Agnon	0	0	0	0	0	0	0	0	
8	1008	Administrative Officer	Sandra M. Stanley	0	0	0	0	0	0	0	0	
9	1010	Library Technician I	Marissa Q. Meeks	0	0	0	0	0	0	0	0	
10	1011	Library Technician I	Theresa T. Cruz	0	0	0	0	0	0	0	0	
11	1013	Library Technician Supervisor	Teresita L. G. Keudner	0	0	0	0	0	0	0	0	
12	1016	Building Custodian	Bernadita M. Quintachay	0	0	0	0	0	0	0	0	
13	1020	Administrative Aide	Joaquin C. Lujan	0	0	0	0	0	0	0	0	
14	1021	Library Technician II	Erly S. Marquez	0	0	0	0	0	0	0	0	
15	1022	Building Custodian	VACANT (Vice: Linda Y.)	0	0	0	0	0	0	0	0	
16	1023	Building Custodian	Jesse S. Agnon	0	0	0	0	0	0	0	0	
17	1024	Clerk Typist III	VACANT (Vice: R. Taitague)	0	0	0	0	0	0	0	0	
18	1026	Library Technician I	Rowena S. Morales	0	0	0	0	0	0	0	0	
19	1028	Library Technician I	VACANT (Recruitment in Progress)	0	0	0	0	0	0	0	0	
20	1029	Library Technician II	Luis B. Canacho	0	0	0	0	0	0	0	0	
21	1032	Library Technician I	VACANT	0	0	0	0	0	0	0	0	
22	1033	Library Technician II	VACANT (Vice: Leonora S.)	0	0	0	0	0	0	0	0	
23	1034	Secretary I (Typist)	Rolando M. S. Taitague	0	0	0	0	0	0	0	0	
24	1035	Library Technician I	VACANT (Vice: Bertha G.)	0	0	0	0	0	0	0	0	
25	1036	Building Custodian	Cynthia C. Legado	0	0	0	0	0	0	0	0	
26	1037	Library Technician II	VACANT (Vice: H. Cruz, Jr.)	0	0	0	0	0	0	0	0	
27	1038	Library Technician I	Rosa C. Santiago	0	0	0	0	0	0	0	0	
28	1039	Library Technician I	VACANT (Vice: Linda E.)	0	0	0	0	0	0	0	0	
29	1041	Administrative Assistant	Darlene D. C. Mangiona	0	0	0	0	0	0	0	0	
30	1042	Library Technician II	June M. Attague	0	0	0	0	0	0	0	0	
31	1043	Library Technician I	VACANT	0	0	0	0	0	0	0	0	
32	1044	Library Technician I	Francine R.M. Umazango	0	0	0	0	0	0	0	0	
33				0	0	0	0	0	0	0	0	
			Grand Total:	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm-8am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to CRTD ambulatory service personnel, 15% of reg. rate of pay
- 7/ Funded via Territorial Education Facilities Fund (Per P.L. 32-063; passed August 2013)

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
Current

FUNCTIONAL AREA: Public Education
DEPARTMENT/AGENCY: DCA / Guam Public Library System
PROGRAM: Hagatna (Main) Library
FUND: 100% FEDERAL / S101H**3611E1107 (Per OFB Request)

(A) No.	(B) Position Title	(C) Name of Incumbent	(D) Grade/ Step	(E) Salary	(F) Overtime	(G) Special*	(H) Increment		(I) Amt.	(J) Subtotal	(K) Retirement	(L) Retire (DD)	(M) Social Security	(N) Benefits			(O) Life	(P) Medical	(Q) Dental	(R) Total Benefits	(S) TOTAL
							Date	Am.						1/	2/	3/					
1	1040	Frankie S. Ataque	K-1	\$33,911	0	0			0	\$33,911	\$10,122	\$495	\$0	\$492	\$178	\$2,583	\$224	\$14,094	\$48,005		
2				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
3				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
4				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
5				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
6				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
7				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
8				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
9				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
10				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
11				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
12				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
13				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
14				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
15				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
16				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
17				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
18				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
19				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
20				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
21				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
22				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
23				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
24				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
25				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
26				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
27				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
28				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
29				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
30				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
31				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
32				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
33				0	0	0			0	0	0	0	0	0	0	0	0	0	0		
Grand Total:				\$33,911	\$0	\$0			\$0	\$33,911	\$10,122	\$495	\$0	\$492	\$178	\$2,583	\$224	\$14,094	\$48,005		

Input by Department

Input by Department

* Night Differential / Hazardous / Worker's Compensation / etc.
1/ FY 2015 (Proposed) Gov-Guam contribution rate of 29.67% for the Government of Guam Retirement is subject to change.
2/ FY 2015 (Proposed) Gov-Guam contribution rate of \$19,402 (bi-weekly) for DDJ is subject to change.
3/ FY 2015 (Proposed) Gov-Guam contribution rate of \$178 (per annum) for Life Insurance is subject to change.

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
Current

Input by Department												
(A)	(B)	(C)	(D)	Special Pay Categories						(K)		
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sundry Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	1040	Program Coordinator I	Frankie S. Allague	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2				0	0	0	0	0	0	0	0	
3				0	0	0	0	0	0	0	0	
4				0	0	0	0	0	0	0	0	
5				0	0	0	0	0	0	0	0	
6				0	0	0	0	0	0	0	0	
7				0	0	0	0	0	0	0	0	
8				0	0	0	0	0	0	0	0	
9				0	0	0	0	0	0	0	0	
10				0	0	0	0	0	0	0	0	
11				0	0	0	0	0	0	0	0	
12				0	0	0	0	0	0	0	0	
13				0	0	0	0	0	0	0	0	
14				0	0	0	0	0	0	0	0	
15				0	0	0	0	0	0	0	0	
16				0	0	0	0	0	0	0	0	
17				0	0	0	0	0	0	0	0	
18				0	0	0	0	0	0	0	0	
19				0	0	0	0	0	0	0	0	
20				0	0	0	0	0	0	0	0	
21				0	0	0	0	0	0	0	0	
22				0	0	0	0	0	0	0	0	
23				0	0	0	0	0	0	0	0	
24				0	0	0	0	0	0	0	0	
25				0	0	0	0	0	0	0	0	
26				0	0	0	0	0	0	0	0	
27				0	0	0	0	0	0	0	0	
28				0	0	0	0	0	0	0	0	
29				0	0	0	0	0	0	0	0	
30				0	0	0	0	0	0	0	0	
31				0	0	0	0	0	0	0	0	
32				0	0	0	0	0	0	0	0	
33				0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6am-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personals
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am-Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to CFTD ambulatory service personnel. 15% of reg. rate of pay

ORIGINAL

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
Current

[BBMR SP-

FUNCTIONAL AREA: Public Education
DEPARTMENT/AGENCY: DCA / Guam Public Library System
PROGRAM: Hagatna (Main) Library
FUND: Territorial Education Facilities Fund / 5205C133611GA201 (Per P.L. 32-063)
(For informational purposes only)

(A) No	(B) Position Number	(C) Position Title	(D) Name of Incumbent	(E) Grade/ Step	(F) Salary	(G) Overtime	(H) Special*	(I) Increment		(J) Subtotal	(K) Retirement (J * 28.31%) 1/	(L) Retire (DD) (\$19,022.68P) 2/	(M) Social Security (6.2% * J)	(N) Benefits			(P) Medical (Premium)	(Q) Dental (Premium)	(R) Total Benefits (K thru Q)	(S) TOTAL
								Date	Am't					Life 3/	Medicare (1.45% * J)	Life 3/				
1	1000	Director (Library)	VACANT	ES-1	\$70,873	\$0	\$0			\$70,873	\$20,064	\$495	\$0	\$1,028	\$178	\$6,510	\$404	\$28,679	\$99.55	
2	1002	Computer Systems Analyst II	VACANT	M-1	40,762	0	0			40,762	\$11,540	495	0	591	178	6,510	404	19,718	60.46	
3					0	0	0			0	0	0	0	0	0	0	0	0	0	
4					0	0	0			0	0	0	0	0	0	0	0	0	0	
5					0	0	0			0	0	0	0	0	0	0	0	0	0	
6					0	0	0			0	0	0	0	0	0	0	0	0	0	
7					0	0	0			0	0	0	0	0	0	0	0	0	0	
8					0	0	0			0	0	0	0	0	0	0	0	0	0	
9					0	0	0			0	0	0	0	0	0	0	0	0	0	
10					0	0	0			0	0	0	0	0	0	0	0	0	0	
11					0	0	0			0	0	0	0	0	0	0	0	0	0	
12					0	0	0			0	0	0	0	0	0	0	0	0	0	
13					0	0	0			0	0	0	0	0	0	0	0	0	0	
14					0	0	0			0	0	0	0	0	0	0	0	0	0	
15					0	0	0			0	0	0	0	0	0	0	0	0	0	
16					0	0	0			0	0	0	0	0	0	0	0	0	0	
17					0	0	0			0	0	0	0	0	0	0	0	0	0	
18					0	0	0			0	0	0	0	0	0	0	0	0	0	
19					0	0	0			0	0	0	0	0	0	0	0	0	0	
20					0	0	0			0	0	0	0	0	0	0	0	0	0	
21					0	0	0			0	0	0	0	0	0	0	0	0	0	
22					0	0	0			0	0	0	0	0	0	0	0	0	0	
23					0	0	0			0	0	0	0	0	0	0	0	0	0	
24					0	0	0			0	0	0	0	0	0	0	0	0	0	
25					0	0	0			0	0	0	0	0	0	0	0	0	0	
26					0	0	0			0	0	0	0	0	0	0	0	0	0	
27					0	0	0			0	0	0	0	0	0	0	0	0	0	
28					0	0	0			0	0	0	0	0	0	0	0	0	0	
29					0	0	0			0	0	0	0	0	0	0	0	0	0	
30					0	0	0			0	0	0	0	0	0	0	0	0	0	
31					0	0	0			0	0	0	0	0	0	0	0	0	0	
32					0	0	0			0	0	0	0	0	0	0	0	0	0	
33					0	0	0			0	0	0	0	0	0	0	0	0	0	
Grand Total:					\$111,635	\$0	\$0			\$111,635	\$0	\$990	\$0	\$1,619	\$356	\$13,020	\$808	\$48,397	\$1,600	

* Night Differential / Hazardous / Worker's Compensation / etc.

- 1/ FY 2015 GovGuam contribution rate of 29.85% for the Government of Guam Retirement is subject to change
- 2/ FY 2015 GovGuam contribution rate of \$19,022.68 (bi-weekly) for DDO is subject to change.
- 3/ FY 2015 GovGuam contribution rate of \$178 (per annum) for Life Insurance is subject to change.

ORIGINAL

Government of Guam
Fiscal Year 2015
Agency Staffing Pattern
Current

Input by Department												
(A)	(B)	(C)	(D)	Special Pay Categories						(K)		
				(E) 1/	(E) 2/	(G) 3/	(H) 4/	(I) 5/	(J) 6/			
No.	Position Number	Position Title	Name of Incumbent	Holiday Pay	Night Differential Pay 10%	Hazard 10%	Hazard 8%	Nurse Sunday Pay 1.5	Nurse Pay 1.5	EMT Pay 15%	(D+E+F+G+H+I+J) Subtotal	
1	1000	Director (Library)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2	1002	Computer Systems Analyst II	VACANT	0	0	0	0	0	0	0	0	
3				0	0	0	0	0	0	0	0	
4				0	0	0	0	0	0	0	0	
5				0	0	0	0	0	0	0	0	
6				0	0	0	0	0	0	0	0	
7				0	0	0	0	0	0	0	0	
8				0	0	0	0	0	0	0	0	
9				0	0	0	0	0	0	0	0	
10				0	0	0	0	0	0	0	0	
11				0	0	0	0	0	0	0	0	
12				0	0	0	0	0	0	0	0	
13				0	0	0	0	0	0	0	0	
14				0	0	0	0	0	0	0	0	
15				0	0	0	0	0	0	0	0	
16				0	0	0	0	0	0	0	0	
17				0	0	0	0	0	0	0	0	
18				0	0	0	0	0	0	0	0	
19				0	0	0	0	0	0	0	0	
20				0	0	0	0	0	0	0	0	
21				0	0	0	0	0	0	0	0	
22				0	0	0	0	0	0	0	0	
23				0	0	0	0	0	0	0	0	
24				0	0	0	0	0	0	0	0	
25				0	0	0	0	0	0	0	0	
26				0	0	0	0	0	0	0	0	
27				0	0	0	0	0	0	0	0	
28				0	0	0	0	0	0	0	0	
29				0	0	0	0	0	0	0	0	
30				0	0	0	0	0	0	0	0	
31				0	0	0	0	0	0	0	0	
32				0	0	0	0	0	0	0	0	
33				0	0	0	0	0	0	0	0	
Grand Total:				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- 1/ 10% of reg. rate, applicable from 6pm-6am, employee must work 4 hours consecutive after 6pm for entitlement of the pay
- 2/ Applies to law enforcement personnel
- 3/ Applies to solid waste employees
- 4/ 1 1/2 of reg. rate of pay from 12am Friday to 12 midnight Sunday
- 5/ 1 1/2 of reg. rate of pay on daily work exceeding 8 hours
- 6/ Applicable only to (CRS) ambulatory service personnel. 15% of reg. rate of pay

Government of Guam
Fiscal Year 2016 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1]

Function : Public Education
Department/Agency: GUAM PUBLIC LIBRARY SYSTEM (HAGATNA)
Program: Public Education

EQUIPMENT/CAPITAL LISTING			
Description	Quantity	Percentage of Use	Comments
10-Pc Executive Workstation	1	100	
20-Plastic Drawer Cabinet	2	100	
2-Drawer Filing Cabinet	4	100	
2-Drawer Filing Cabinet (Side)	6	100	
3M Desensitizer/Resensitizer Unit	3	100	
3M Detection Unit	1	100	
3M Sensitizer	1	100	
4-Drawer Filing Cabinet	26	100	
ADA Computer Tables	8	100	
Atlas Map Stand	1	100	
Back Ups Pro 650	79	100	
Black Guest Chair	2	100	
Book Cart	19	100	
Book Drop	1	100	
Brother Electric Typewriter	6	100	
Brown Desk (40 x 23 x 28)	1	100	GCC Donated
Brown Desk (72 x 24)	1	100	GCC Donated
Buffer Floor	1	75	
Bulletin Board	3	100	GCC Donated
Card Catalog Shelf	8	100	
Cardex Magazine Locator File	5	100	
Cairrels	5	100	
CD Racks	2	100	
Chair (Beige w/Wheels)	1	100	GCC Donated
Chair (Black w/Silver)	8	100	GCC Donated
Chair (Blue)	9	100	GCC Donated
Chair (Yellow)	1	100	GCC Donated
Circulation Counter (48 x 27 x 30)	1	100	GCC Donated
Circulation Counter (48 x 27 x 40)	1	100	GCC Donated
Color Television	2	75	Children's Program
Computer Table	6	100	
Dell Laptop Notebook	22	100	
Dell Optiplex 760 Desktop	3	100	
Dell Optiplex GX1P Workstation	19	100	
Dell Optiplex SX260 Workstation	6	100	
Desk (59 x 30 x 29)	1	100	GCC Donated
Dictionary Stand	1	100	
Display Glass Case	3	100	GCC Donated
Displayer CD/DVD Starter Unit	1	100	
Double Sided Book Shelf	22	100	
Drawer (Baby Blue - 8 Drawer)	2	100	GCC Donated
EDO Micros Technologies	5	100	
Ellison PrestigPro DieCut	1	100	
Eureka Vacuum Cleaner	3	100	
Executive Chair	6	100	
Free Standing Magazine Rack	1	100	
Hall of Fames Cabinet	2	100	
High Density Book Shelf	20	100	
Husky Adjustable Table (Children's)	6	100	
Husky Children's Chair Red/Navv	40	100	
IBM Typewriter	11	100	
L Shape Secretarial Desk	5	100	
Lady Bug Bookshelf	1	100	
Laminating Machine	1	100	Children's Programs and Processing
Linksys-Wireless G	26	100	
Magazine Rack	2	100	
Map Case	1	100	GCC Donated
Metal Map/Drawing Cabinet	5	100	
Microfilm Cabinet	6	100	
Multimedia Projector	2	100	
Newspaper Rack	1	100	
Orange Plastic Chairs	8	100	
Paper Cutter	1	75	
Patron Application Drawer	4	100	
Patron Lounge Chairs (Beige)	20	100	
Patron Wooden Chair (Adult)	45	100	
Patron Wooden Chair (Children)	2	100	
Patron Wooden Table (Adult)	13	100	
Podium Stand	1	100	GCC Donated
Postage Machine	1	100	
Postage Scale	1	100	
Refrigerator	2	100	
Secretarial Chair w/ Arms	11	100	
Secretarial Chair w/o Arms	21	100	
Shelf (Brown Individual)	1	100	GCC Donated
Shelf (Brown Individual, 4-section)	3	100	GCC Donated
Shelf (Sand Individual)	3	100	GCC Donated
Showcase	1	100	Archives
Single Face Bookshelf (Medal/Wood)	105	100	

ADICINA

Government of Guam
Fiscal Year 2016 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1]

Function : Public Education
Department/Agency: GUAM PUBLIC LIBRARY SYSTEM (HAGATNA)
Program: Public Education

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
Single Pedestal Desk	10	100	
Six Drawer Filing Cabinet	1	100	
Sony 4.1. Megapixel Camera/Case	1	100	
Storage Cabinets (Beige)	2	100	
Printer (HP)	8	100	
Copier, Ricoh AFICIO MP 3350	1	100	Census Donated
Printer (Ricoh)	4	100	
Power Voltage Regulation w/Surge Protection	1	100	Census Donated
Fold-Up Table	10	100	Census Donated
Z-Beam Fiberboard Shelves	21	100	Census Donated
Chairs (Metal - Folding)	60	100	Census Donated
Storage Cabinets (Black w/Black Handles)	2	100	
Storage Cabinets (Black w/Silver Handles)	2	100	
Storage Cabinets (Brown)	5	100	Admin
Storage Cabinets (Gray)	1	100	Fed Doc Room
Storage Cabinets (Red/Black)	4	100	
Television/VCR Stand	2	100	Children's Area/Conference Room
TV Cart (48" - Black)	2	100	GCC Donated
TV Cart (Blue)	1	100	GCC Donated
Typewriter	14	100	
Typewriter Stand	11	100	
VCR	2	75	
VeloBind System	1	100	
Vertical File Stands	8	100	
White Table	7	100	GCC Donated
Wood Table (47 x 30)	4	100	GCC Donated
Wooden Conference Table	1	100	
Xerox Fax Machine	1	100	

1 OF 3 PAGES

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):		Total Program Space Occupied (Sq. Ft.):	
Description	Square Feet	Percent of Total Program Space		Comments
Hagatna (Main)	42,000	64		

ORIGINAL

Government of Guam
Fiscal Year 2016 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1]

Function : Public Education
Department/Agency: GUAM PUBLIC LIBRARY SYSTEM (AGAT)
Program: Public Education

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
2-Step Step Stool	2	100	
3M Detection Unit	1	100	
3M Sensitizer	1	100	
4-Drawer Filing Cabinet	2	100	
Bissell Dual Brush Sweeper	1	100	
Book Cart	4	100	
Book Drop	1	100	
Brother Typewriter	1	100	
Card Catalog Drawer	2	100	
Children's Chairs	20	100	
Children's Table w/ chairs	7	100	
Circulation Desk	1	100	
Coffee Table	1	100	
Dell Latitude Laptop Notebook	2	100	
Dell Optiplex 760 Workstation	8	100	
Dictionary Stand	1	100	
Double Sided Book Shelf	8	100	
Ensel	1	100	
Fellows Paper Shredder	1	100	
Flat End Book Cart	1	100	
Galang Microwave Oven	1	100	
General Electric Refrigerator	1	100	
Grey Cushioned Chair (Single Seater)	2	100	
Grey Cushioned Sofa	1	100	
Hoover Vacuum	1	100	
IBM Wheelwriter Typewriter	2	100	
Magazine Rack	2	100	
Map Stand	1	100	
Mop Bucket	1	100	
Newspaper Stand	1	100	
Patron Application Drawer	1	100	
Patron Application Drawer	1	100	
Patron Wooden Chair (Adult)	25	100	
Patron Wooden Chair (Children)	4	100	
Patron Wooden Table	8	100	
Printer (Canon)	1	100	
Refrigerator (Full Size)	1	100	
Round Wooden Table (Children)	1	100	
Samsung Television	1	15	Children's Program
Samsung VCR	1	15	Children's Program
Secretarial Chair w/Arms	2	100	
Secretarial Chair w/out Arms	3	100	
Sharp EL 1197P III Calculator	1	100	
Drawer (Baby Blue - 8 Drawer)	3	100	GCC Donated
Single Face Bookshelf (Medal/Wood)	19	100	
Single Pedestal Desk	2	100	
Split Type Air Condition Unit	5	100	
Storage Cabinet (Beige)	2	100	
Television/VCR Stand	1	15	
Typewriter	1	100	
Typewriter Stand	1	100	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):		Total Program Space Occupied (Sq. Ft.):	
Description	Square Feet	Percent of Total Program Space		Comments
Agat Library Branch	4,800	7		

Government of Guam
Fiscal Year 2016 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1]

Function : Public Education

Department/Agency: GUAM PUBLIC LIBRARY SYSTEM (BARRIGADA)

Program: Public Education

EQUIPMENT/CAPITAL LISTING:			
Description	Quantity	Percentage of Use	Comments
10-Key Calculator	1	100	
2-Step Step Stool	2	100	
3M Detection Unit	1	100	
3M Sentizer	1	100	
4-Drawer Filing Cabinet	2	100	
5-Drawer Filing Cabinet	1	100	
ADA Computer Table	1	100	
Bissell Dual Brush Sweeper	1	100	
Black Stool (Bar)	1	100	
Book Cart	3	100	
Book Drop	1	100	
Brother Typewriter	1	100	
Card Catalog Drawer	1	100	
Children's Chairs	18	100	
Children's Table	6	100	
Circulation Desk	1	100	
Computer Tables	3	100	
Computer Workstations (Unknown Brand)	4	100	
Dell Optiplex 755	4	100	
Dell Optiplex 780	1	100	
Dictionary Stand	1	100	
Double-Sided Bookshelf	8	100	
Easel	1	100	
Electric Fans	3	100	
Employee Locker	1	100	
Fellows Paper Shredder	1	100	
Flat Bed Book Cart	1	100	
Galanz Microwave	1	100	
General Electric Refrigerator	1	100	
GPLS Made Book Shelf	1	100	
Hoover Vacuum	1	100	
IBM Typewriter	1	100	
Laptop	1	100	
Magazine Rack	2	100	
Map Stand	1	100	
Metal Typewriter Stand	1	100	
Mop	2	100	
Mop Bucket	1	100	
Newspaper Stand	1	100	
Orange Chairs	8	100	
Patron Application Drawer	1	100	
Patron Wooden Chair (Adult)	24	100	
Patron Wooden Chair (Children)	12	100	
Patron Wooden Table	7	100	
Patron Wooden Table (Round)	3	100	
Printer (Canon)	1	100	
Power Com UPS 800AP	9	100	
Secretarial Chair w/Arms	2	100	
Secretarial Chair w/out Arms	2	100	
Single Face Bookshelf (Metal/Wood)	10	100	
Single Pedestal Desk	1	100	
Split A/C Units	5	100	
Storage Cabinets (Beige)	2	100	
Surge Protectors	3	100	
Typewriter	1	100	
Wet/Dry Vacuum (1 Gal.)	1	100	

ORIGINAL

Government of Guam
 Fiscal Year 2016 Budget
 Equipment / Capital and Space Requirement

[BBMR EL-1]

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):		Total Program Space Occupied (Sq. Ft.):	
Description	Square Feet	Percent of Total Program Space	Comments	
Barrigada Library Branch	4,800	7		

ORIGINAL

Government of Guam
Fiscal Year 2016 Budget
Equipment / Capital and Space Requirement

[BBMR EL-1]

Function : Public Education
Department/Agency: GUAM PUBLIC LIBRARY SYSTEM (DEDEDO)
Program: Public Education

EQUIPMENT/CAPITAL LISTING			
Description	Quantity	Percentage of Use	Comments
10-Key Calculator	1	100	
Storage Cabinet (Beige)	1	100	
Storage Cabinet (Black)	1	100	
2-Drawer Filing Cabinet	1	100	
2-Step Step Stool	1	100	
3M Detection Unit	1	100	
3M Sentizer	1	100	
4-Drawer Filing Cabinet	2	100	
ADA Computer Table	1	100	
Bissell Dual Brush Sweeper	1	100	
Book Cart	4	100	
Broom	1	100	
Card Catalog Shelf	2	100	
Children's Chairs	21	100	
Children's Table	7	100	
Circulation Desk	1	100	
Dell Optiplex 755 Computer Workstation	4	100	
Dell Optiplex 760 Computer Workstation	4	100	
Dell Optiplex SX260 Computer Workstation	1	100	
Dictionary Stand	1	100	
Double-Sided Bookshelf	11	100	
Ensel	1	100	
Electric Fan	1	100	
Employee Locker	2	100	
Fellows Paper Shredder	1	100	
Folding Tables	2	100	
General Electric Refrigerator	1	100	
GPLS Made Book Shelf	1	100	
IBM Typewriter	2	100	
JVC DVD Player	1	15	Children's Program
Magazine Rack	1	100	
Map Stand	1	100	
Microwave	1	100	
Mop	2	100	
Mop Bucket	1	100	
Patron Application File Cabinet (7-Drawer)	1	100	
Patron Wooden Chair (Adult)	14	100	
Patron Wooden Chair (Children)	11	100	
Patron Wooden Table (Adult)	8	100	
Patron Wooden Table (Children)	1	100	
Printer (Canon)	1	100	
Rake	1	100	
Round Wooden Tables (Children)	2	100	
Samsung Television	1	15	Children's Program
Secretarial Chair w/Arms	2	100	
Secretarial Chair w/out Arms	2	100	
Shovel	1	100	
Single Face Bookshelf (Metal/Wood)	5	100	
Single Pedestal Desk	2	100	
Small Sofa	1	100	
Television/VCR Stand	1	15	Children's Program
Typewriter	1	100	
Typewriter Stand	1	100	
UPS Backup Batteries	6	100	
15-Drawer (1/2 size card catalog)	1	100	

ORIGINAL

Government of Guam
 Fiscal Year 2016 Budget
 Equipment / Capital and Space Requirement

[BBMR EL-1]

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):		Total Program Space Occupied (Sq. Ft.):	
Description	Square Feet	Percent of Total Program Space		Comments
Dededo Branch Library	4,800	7		

ORIGINAL

**Government of Guam
Fiscal Year 2016 Budget
Equipment / Capital and Space Requirement**

**Function : Public Education
Department/Agency: GUAM PUBLIC LIBRARY SYSTEM (YONA)
Program: Public Education**

EQUIPMENT/CAPITAL LISTING			
Description	Quantity	Percentage of Use	Comments
10-Key Calculator	1	100	
2-Step Step Stool	1	100	
3M Detection Unit	1	100	
3M Sensitizer	1	100	
4-Drawer Filing Cabinet	3	100	
ADA Computer Tables	1	100	
Black Stool (Bar)	1	100	
Book Cart	3	100	
Book Drop	1	100	
Brown Electric Refrigerator	1	100	
Card Catalog Shelf	1	100	
Children's Chairs	18	100	
Children's Table	6	100	
Dell Optiplex 755 Computer Workstation	5	100	
Dell Optiplex 780 Computer Workstation	3	100	
Dictionary Stand	2	100	
Double Sided Bookshelf	12	100	
Bulletin Board	1	100	
Easel	1	100	
Fellows Paper Shredder	1	100	
Flat Bed Book Cart	1	100	
General Electric Refrigerator	1	100	
Hoover Vacuum	1	100	
IBM Typewriter	1	100	
Laptop	1	100	
Line Conditioners	2	100	
Magazine Stand	2	100	
Mop	1	100	
Mop Bucket	1	100	
Orange Plastic Chairs	3	100	
Patron Application Drawer	1	100	
Patron Wooden Chairs (Adults)	26	100	
Patron Wooden Table (Adults)	6	100	
Printer (Canon)	1	100	
Round Patron's Tables (Adults)	4	100	
Secretarial Chair w/Arms	2	100	
Secretarial Chair w/out Arms	2	100	
Single Face Bookshelf (Metal/Wood)	8	100	
Single Pedestal Desk	1	100	
Split Type Air Condition Unit	5	100	
Storage Cabinet (Beige)	2	100	
Storage Cabinet (Black)	1	100	
TV Cart	1	100	
TV/VCR Combo Set (13")	1	100	
Typewriter	1	100	
Typewriter Stand	1	100	
UPS Battery Back Ups	6	100	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):	Total Program Space Occupied (Sq. Ft.):	
Description	Square Feet	Percent of Total Program Space	Comments
Yona Library Branch	4,800	7	

ORIGINAL

Bureau of Budget Management Research
 Prior Year Obligations for FY 2015

BBMR PYO-1

ORIGINAL

A Transaction/ Obligation Date	B Transaction Type	C Vendor	D General Fund (\$)	E Special Fund (\$)	F Federal Fund (\$)	G Reasons for Nonsubmittal or Nonpayment
None				\$0.00	\$0.00	
Total			\$0.00	\$0.00	\$0.00	

Note:
 Column A: Completion date of transaction or event prior to October 1, 2015.
 Column B: Transaction Type such as personnel action, contracts, etc.
 Column C: Vendor or Party owed
 Column D, E, & F: Identify funding source and dollar amount inclusive of associated penalties or fees; if more than one transaction, need to total all transactions.
 Column G: Note item of concern.