SIGN IN/OUT SHEET FOR COMPUTER USERS

APPENDIX 4.3

| Station No# | DATE | Time | | | CHECK ALL THAT APPLY | | | | | | | | | | |
|----------------|------|------|-----|------------------------|----------------------|-------------------|----------------------|----------------------|---------------------|--------------------|------------------|--------------|-----------------------|-------|------------------|
| | | in | out | PLEASE PRINT FULL NAME | New User | Library Member | Full-Time Student | Internet Browsing | Internet Webmail | Word Processing | Spread- Sheet | Presentation | Desktop Publishing | Other | Employee Initial |
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