

APPENDIX 9.2

POLICY ON CONFIDENTIALITY OF LIBRARY RECORDS

1. The Board recognizes that circulation records and other records identifying the names of library users be confidential *in nature*.
2. Such records shall not be made available to any agency of state, federal, or local government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal or administrative discovery procedures or legislative investigative power.
3. Those records will be made available only at such time as a proper showing of good cause has been made in a court of competent jurisdiction.*

*NOTE: Point 3, above, means that upon receipt of such process, order, or subpoena, the Territorial Librarian will consult with the Attorney General to determine if such process, order, or subpoena is in proper form and if there is a showing of good cause ' for its issuance; if the process, order, or subpoena is not in proper form or if good cause has not been shown, they will insist that such defects be cured.

***See P.L. 25-79**