



*Connecting People to Information and Ideas*

September 24, 2017

Ms. Sandra Stanley  
Administrative Officer  
Guam Public Library  
254 Martyr Street  
Hagatna, GU 96910-5141

Dear Ms. Stanley:

I'd like to take this opportunity to congratulate you on the submission of your Five-Year Plan (FY 2018-FY 2022). Your plan outlines how Guam intends to impact communities by providing services such as information/broadband access.

State Library Administrative Agencies benefit from having a bird's eye perspective on libraries, communities, and partners, and your Plan demonstrates a strong commitment to these stakeholders.

Most importantly, your Plan documents the need for and impact of LSTA funds in the communities you serve. It is an excellent framework for the future, and it is approved for the full five-year period.

Thank you for working with IMLS throughout this process. While IMLS will continue to work with states on aligning their activities and measures with the new State Program Report framework, it is my hope that this Plan will lead to an excellent evaluation five years from now. We look forward to tracking your progress and to our continued working together.

Sincerely,

Dr. Kathryn K. Matthew  
Director  
Institute of Museum and Library Services



DIPARTAMENTON I KAOGHAO GUINAHAN CHAMORRO  
DEPARTMENT OF CHAMORRO AFFAIRS



Honorable Edward J.B. Calvo  
Governor of Guam

Johnny G. Sablan  
President, DCA

Raymond S Tenorio  
Lieutenant Governor of Guam



May 31, 2017



Institute of Museum and Library Services  
Grants to States Program  
955 L'Enfant Plaza North, SW, Suite 4000  
Washington, DC 20024-2135



GUAM MUSEUM

**RE: Institute of Museum and Library Services and Technology Act State Grant for the Pacific Territories, Freely Associated States, and Virgin Islands, 2017 Application by the Guam Public Library System**



GUAM MUSEUM FOUNDATION INCORPORATED

*Håfa Adai!* The Guam Public Library System is pleased to submit its application Packet for the above Grant for 2017 prepared by Administrative Support Staff.



Should you require additional information, you may contact me at (671) 475-754 or (671) 475-4753, Monday through Friday from 8:00 a.m. until 5:00 p.m.

Sincerely,

Johnny G. Sablan  
President, DCA

Enclosures: 2017 Grant Application Packet

cc: Sandra M. Stanley, GPLS Project Director



"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

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**Guam Public Library System (GPLS)  
A Division of the  
Department of Chamorro Affairs**

**LSTA Five-Year Plan  
2018 - 2022**

**For submission to the  
Institute of Museum and Library Services (IMLS)**

**Prepared by:  
Employees of the Guam Public Library System**

**Guam Public Library System  
*Sisteman Laibirihan Pupleko Guåhan***

**254 Martyr Street  
Hagatna, Guam 96910  
Phone (671) 475-4753/54  
Fax (671) 477-9777**

**June 2017**

**MISSION** The Guam Public Library System will provide free and open access to information and ideas fundamental to a democracy to every resident of Guam, and will protect intellectual freedom, promote literacy, encourage lifelong learning, and maintain cultural materials.

## **OVERVIEW**

The Guam Public Library System (GPLS) is the State Library Administrative Agency (SLAA) that manages Guam's LSTA Program. LSTA program funds have played an important role in establishing, maintaining, and improving services to underserved communities. The specific library services needs identified in the Five Year Plan is the result of the recent Five Year Evaluation Report sent to IMLS on February 27, 2017 and patron surveys. A Committee was also assigned which comprised of the Administrative Officer, Library Technician Supervisor, Administrative Assistant, Program Coordinator I, Clerk Typist III and a Secretary all employees of GPLS to discuss, evaluate and consider the proposed library needs in the present Five Year Plan that will serve the needs of the people of Guam.

### **GOALS FOR FY 2018 – FY 2022**

1. Expand, support and improve library programs and services.
2. Provide training and professional development to enhance the skills of the current library workforce and leadership, and advance the delivery of library and information services.
3. Ensure equitable access to information resources and library services for individuals with disabilities.
4. Information technology upgrades.

► **Need #1: Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for individuals of all ages in order to support such individual's needs for education, lifelong learning, workforce development and digital literacy skills. (LSTA Priority #1)**

### **Summary Needs Assessment**

- The Guam Public Library serves a very diverse community comprised of a population base representing different cultures from the region and serves as the sole public library of Guam. Literacy programs and underserved patron groups can be better served through the extension of outreach programs through more meaningful collaboration with community-based organizations (CBO's). GPLS has one Program Coordinator position. The position was filled under the past Five Year LSTA Plan (2008 – 2012) and (2013-2017). The recruitment of a Program Coordinator I is essential for maintaining the

research, planning and development of existing and new library programs and services in coordination with the Project Director for GPLS.

The Program Coordinator I has the responsibility for continued collaboration and networking with CBO's and community leaders, planning and promotion of library events, dissemination of program information, increase library profile, the continued improvement of existing and new literacy programs and the preparation of reports for review by the Project Director for submission to IMLS.

- In 2011, a Grant from the Department of Interior was awarded to GPLS for the main library in Hagatna for the renovation of its existing library and construction of two new buildings which were completed in March 2016. The Guam Public Library System has its first ever study room; game room and a new building which is a children's library and an internet café. With these new additions, further steps must be taken to serve the needs of its community for all ages.
- Anticipation of increased patrons from a pending military build-up on Guam will require more efforts in community awareness of the services GPLS is able to provide for all residents. Funding issues are a major factor in not being able to promote library special events and services in the local media outlets. More creative marketing strategies are needed in order to attract all of the islands' communities to GPLS.

### **GOAL #1: Expand, support and improve library programs and services.**

#### **Programs (Activities):**

1. Recruitment of a Program Coordinator I to ensure continuity in sustaining, developing, implementing and improving existing and new library programs and services who reports directly to the Project Director for GPLS. In addition, the Program Coordinator I will also prepare reports for review by the Project Director for submission to IMLS.
2. GPLS will continue to aggressively collaborate with CBOs to establish different marketing ideas and strategies to better promote all services and special events that the Guam Public Library System has to offer its community.
3. Implementation of a new literacy learning program.
4. Implementation of a new outreach literacy program for low-income housing areas throughout the remote areas of Guam.
5. Develop a measurable training program to teach patrons of all ages the basic use of computers and the use of internet.

#### **Output Targets:**

- Basic computer training for all patrons. (2018-2022)

- New literacy learning program. (2018-2022)
- New outreach program will be held monthly targeting low-income communities around the island. (2018-2022)
- Increase the dissemination of library services and materials with flyers, brochures, public service announcements (PSA), and median reports, including cross-promotion in collaboration efforts with CBOs. (2018-2022)

#### Outcome Targets:

- Patrons participating will learn and develop the skills that can be carried on to their work place, school or home. They will also have a greater appreciation of new technology and its connection to their public library.
- The growth of literacy skills is a vital part of overall development. It is the foundation for doing well in school, at work, socializing with others, developing independence and personal empowerment.
- Providing learning opportunities outside of the library will attract patrons of all ages who do not typically visit the library.
- Collaboration with CBOs and cross promoting reaches a wider audience. These sorts of mutual relationships yield favorable results in the pursuit of a common goal.

#### Evaluation Methods:

- Evaluation surveys will be conducted for each computer training class.
- Program Coordinator I with the assistance of the Grant Committee for GPLS comprised of the Administrative Officer; Library Technician Supervisor; Administrative Assistant; Clerk Typist III; Secretary and Administrative Aide will provide a description of each program, collect information on the number of participants, their attendance and the quality and types of resources used.
- Documentation and record-keeping of marketing efforts and CBOs.
- Develop a working group to help promote all programs.

**► Need #2: Provide training and professional development, including continuing education, to enhance the skills of the current library workforce and leadership, and advance the delivery of library and information services. (LSTA Priority #3)**

#### Summary Needs Assessment

- Improving services to patrons by developing the information skills of the Guam Public Library System (GPLS) employees. GPLS sees itself as an educational platform. Endless efforts must continue to be technically proficient and technology advanced to better serve its patrons, the employees and the Guam Public Library System.

**GOAL #2: Provide training and professional development to enhance the skills of the current library workforce and leadership, and advance the delivery of library and information services.**

Programs (Activities):

1. Training opportunities will be offered in a variety of ways. Learning experiences include but are not limited to formal training courses, informal learning activities, mentoring, workplace learning, seminars, on-line courses, conferences, presentations, research, study courses and service activities.

Output Targets:

- The Management Team will research and select relevant training for GPLS staff. (2018-2022)
- Purchase of twenty (20) computer laptops. (2018 - 2019)

Outcome Targets:

- GPLS staff will acquire the knowledge, increase their skills to practice and apply the concept to specific responsibilities.
- It will refresh their minds of their current role and equip them to face the challenges and changes of the future.
- Computer laptops will be used for training purposes and as needed, to be used by patrons.

Evaluation Methods:

- Two different types of evaluations will be done depending on the type of training.
  1. The Donald Kirkpatrick's Four-Level Training Evaluation Model will be used. Kirkpatrick's best known work is the 1994 edition of *Evaluating Training Programs*. The four-levels consist of:
    - Reaction – This level measures the trainee's reaction to the training.
    - Learning – How much has their knowledge increased as a result of the training.
    - Behavior – Their ability to perform the skills learned and how they apply it.
    - Results – Analyze the final results of the training.
  2. Questionnaires that can produce both quantitative data with closed-end questions and qualitative information which would require a descriptive response.

► **Need #3: Target library services to individuals of diverse geographic, cultural, and socioeconomic backgrounds, to individuals with disabilities, and to individuals with limited functional literacy or information skills. (LSTA Priority #5)**

### Summary Needs Assessment

- The Guam Public Library System (GPLS) plays a significant role in the lives of people with disabilities by facilitating their full participation in society. GPLS' strategy is to ensure that its resources and services meet the needs of all people. With that approach and keeping within the library's mission, those accommodations include assistive technology, library materials in a variety of formats and auxiliary devices. Currently, GPLS is a Sub-Regional Library of Hawaii's Library for the Blind and Physically Handicapped (LBPH), which is, in turn, the Regional Library for the National Library Service (NLS) for the Blind and Physically Handicapped, Library of Congress. Over a five-year period, the number of those registered with NLS has increased by 100%, Digital Talking Books by 388%, Braille magazines by 1,333%, the count of equipment and accessories by 8% and the circulation of Talking Books increased by 36%. The Guam Public Library System has been the Sub-Regional Library for over 30 years. *(Statistics provided from the LSTA Five-Year Plan for GPLS from 2013-2017 Evaluation)*

**GOAL #3: Ensure equitable access to information resources and library services for individuals with disabilities.**

#### Programs (Activities):

1. GPLS will continue successfully collaborating with existing CBOs such as the Guam Center for Excellence in Developmental Disabilities Education Research and Service (CEDDERS), the Department of Integrated Services for Individuals with Disabilities (DISID), the Department of Education Special Education Division and potential future CBOs.
2. GPLS will continue as a Sub-Regional Library for the Blind and physically Handicapped.
3. Continuation of Homebound Delivery Services.
4. GPLS will expand its assistive technology by procuring more software programs and equipment, where funding is available. To name a few of them are...

Zoom Text – magnification and screen reading software.

Browse Aloud Plus – A speech, reading and translation software.

JAWS – A screen reader that provides speech and Braille output.

Hands-free mouse – For people who have no use of their hands or limited ability.

Audio books

Headphones

5. Workshops on using assistive technology for fun, literacy, and independence.



#### Output Targets:

- Promoting awareness of GPLS' services by distributing promotional materials. (2018-2022)
- Information resources received and collected from our CBOs will include materials such pamphlets, notices, announcements, etc., with up-to-date information on the spectrum of disabilities. (2018-2022)
- Improve patrons need for assistive technology. (2018-2022)

#### Outcome Targets:

- Facilitate and enable full and active participation and access to collections, services, programs and public and work spaces by people with disabilities.
- GPLS staff will be kept abreast of updated information and changes in assistive technology through strong partnership with its CBOs.
- People with disabilities feel welcomed and the library provides a positive environment in which an individual's need could be accommodated and privacy respected.

#### Evaluation Methods:

- Documentation and record-keeping of collaboration efforts with CBOs.
- GPLS will take inventory and add to its collection of assistive technology.
- GPLS will post on its website the availability of its resources for the special needs population.
- Seek feedback from the special needs community on their experiences of the library's services and how we can better serve their needs.

► **Need #4: (1) Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for individuals of all ages in order to support such individuals' needs for education, lifelong learning, workforce development, and digital literacy skills; (7) Develop library services that provide all users access to information through local, State, regional, national, and international collaborations and networks. (LSTA Priority #1 & #7)**

#### Summary Needs Assessment

- The Guam Public Library serves as a cornerstone for its community for accessing information and technology, developing digital literacy skills, and providing support services to students, families and communities. Libraries have a critical need to keep up with technology. Patrons expect access to a wide variety of information sources in digital format.
- As technology advances, GPLS intends to advance with it to better serve its patrons and enhance the skills and knowledge of its employees. The Guam Public Library is trying to

adjust its services with these advances while at the same time many patrons are eager to see libraries digital services expand.

**GOAL #4: Enable the Guam Public Library System to acquire and update technology to ensure that GPLS provides programs and services that promote lifelong learning and support the development of 21<sup>st</sup> Century skills.**

**Programs (Activities):**

1. GPLS will implement a “Virtual Information Center.” This is going to be a designated area in the library that will have workstations for databases.
2. Procure electronic resources by subscribing to databases, subscriptions and purchasing software if necessary.

**Output Targets:**

- Providing immediate access to resources not available in physical collections.
- The range of resources will meet the information needs of different users.
- Patrons will have a package of databases and digital resources available for educational, professional and personal development.

**Outcome Targets:**

- These electronic resources contain more up-to-date information than physical collections.
- It is a teaching tool for information literacy as it will enable users to find their way around the various resources.
- This will be able to accommodate users that are visually impaired through the use of audio and voice.

**Evaluation Method:**

- After the implementation, an indicator of progress would be the sign in and attendance record log of the “Virtual Information Center.”
- Community input and satisfaction will be determined through two surveys that will be developed by the Evaluation team consisting of the Project Director and all key personnel involved in this project. The first survey will be collected from patrons to get a general idea on what they would like to see in the information center. The second survey will be collected from patrons that utilize the information center and how we can better serve their needs. This information collected will be used to improve and upgrade services with this added feature.

## **Summary of Planning and Implementation Procedures**

The following summarizes the stakeholder involvement, communication, and monitoring procedures, which the Guam Public Library System adopted for the development, finalization and implementation of its Five-Year Plan.

### **Stakeholder Involvement Procedures**

A planning team was established to develop the draft Five-Year Plan for the Guam Public Library System. The team consisted of members from GPLS staff and experts to guide in the development of portions of the Plan.

The Plan was submitted to the President, Department of Chamorro Affairs, for final approval before submission of the Plan to IMLS.

GPLS will be involving community stakeholders in the implementation of the Five-Year Plan. GPLS will ensure that the execution of the Five-Year Plan is coordinated with the overall plan and priorities of GPLS. GPLS will provide additional opportunities for library patrons to comment on the LSTA Program and its direction.

Review teams will be formed to assist in the assessment and evaluation of LSTA projects at the mid-point and end of the Five-Year Plan.

GPLS will select from the listing of Evaluation Specialists from LSTA for the review of data collection and tracking strategy and for the preparation and submittal of the Final Evaluation Report of the Five Year Grant (2018 – 2022).

### **Communication Procedures**

The Five-Year Plan document will be periodically reviewed by the planning team members. Once the Five-Year Plan has been approved by IMLS, it will be published in print form and on the GPLS website, and made available to all public, academic, and special libraries and selected school libraries and users throughout the Plan period. Readers will be invited to email comments to the planning team leader. Any substantive revisions to the Plan, especially to the needs and goals, will be submitted to IMLS according to the provisions of the LSTA, and to appropriate stakeholders. An email will be sent, followed up with hard copy.

GPLS will publicize achievements of important milestones and results of the Five-Year Plan as required for reporting purpose, as well as to meet stakeholder needs. The channel for communicating these achievements will be dependent on stakeholder needs. The channel for communicating these achievements will be dependent on stakeholder groups' needs and will

include an appropriate combination of presentations and meetings, print and electronic media and required reports.

#### **Monitoring Procedures**

GLS will assign appropriate staff to systematically track implementation of the Five-Year Plan and prepare appropriate reports as required. The GPLS review team will conduct annual review to monitor each project. Any necessary corrective action will be decided in collaboration with the stakeholders.

## Cross-Walk of Services/Activities with Focal Areas

### GOAL #1: EXPAND, SUPPORT AND IMPROVE LIBRARY PROGRAMS AND SERVICES

| PROJECT/ACTIVITY  | FOCAL AREA                                  | INTENT  |
|---|---|---|
| Recruitment of a Program Coordinator I  | Institutional Capacity                      | <ul style="list-style-type: none"> <li>Improve library operations</li> </ul>  |
| Collaboration with Community Based Organization's (CBOs) to promote services and events | Information Access                          | <ul style="list-style-type: none"> <li>Improve users' ability to discover information resources</li> <li>Improve users' ability to obtain and/or use information resources</li> </ul>   |
| New Literacy Program (0-5 years old)<br>"A Learning We Will Go"                         | Lifelong Learning                           | <ul style="list-style-type: none"> <li>Improve users' formal education</li> <li>Improve users' general knowledge and skills</li> </ul>  |
| New Literacy Program (6-12 years old)<br>"Come Read With Us"                            | Lifelong Learning                           | <ul style="list-style-type: none"> <li>Improve users' formal education</li> <li>Improve users' general knowledge and skills</li> </ul>  |
| Program to teach patrons basic use of computers and use of the internet                 | Lifelong Learning<br><br>Information Access | <ul style="list-style-type: none"> <li>Improve users' formal education</li> <li>Improve users' general knowledge and skills</li> <li>Improve users' ability to discover information resources</li> <li>Improve users' ability to obtain and/or use information resources</li> </ul> |

### GOAL #2: PROVIDE TRAINING AND PROFESSIONAL DEVELOPMENT TO ENHANCE THE SKILLS OF THE CURRENT LIBRARY WORKFORCE AND LEADERSHIP, AND ADVANCE THE DELIVERY OF LIBRARY INFORMATION AND SERVICES

| PROJECT/ACTIVITY                      | FOCAL AREA             | INTENT  |
|---------------------------------------|------------------------|---|
| Training opportunities for GPLS Staff | Institutional Capacity | <ul style="list-style-type: none"> <li>Improve the library workforce</li> <li>Improve library operations</li> </ul> |

**GOAL #3: ENSURE EQUITABLE ACCESS TO INFORMATION RESOURCES AND LIBRARY SERVICES FOR INDIVIDUALS WITH DISABILITIES**

| PROJECT/ACTIVITY   | FOCAL AREA                                  | INTENT  |
|--|---|---|
| Collaboration with Community Based Organizations (CBOs) servicing the population with disabilities | Information Access                          | <ul style="list-style-type: none"> <li>• Improve users' ability to discover information resources</li> <li>• Improve users' ability to obtain and/or use information resources</li> </ul>   |
| GPLS will continue as a Sub-Regional Library for the Blind and physically handicapped              | Information Access                          | <ul style="list-style-type: none"> <li>• Improve users' ability to discover information resources</li> <li>• Improve users' ability to obtain and/or use information resources</li> </ul>   |
| Homebound Delivery Services  | Lifelong Learning<br><br>Information Access | <ul style="list-style-type: none"> <li>• Improve users' formal education</li> <li>• Improve users' general knowledge and skills</li> <li>• Improve users' ability to discover information resources</li> <li>• Improve users' ability to obtain and/or use information resources</li> </ul> |
| Procurement of Assistive Technology  | Lifelong Learning<br><br>Information Access | <ul style="list-style-type: none"> <li>• Improve users' formal education</li> <li>• Improve users' general knowledge and skills</li> <li>• Improve users' ability to discover information resources</li> <li>• Improve users' ability to obtain and/or use information resources</li> </ul> |

**GOAL #4: ENABLE THE GUAM PUBLIC LIBRARY SYSTEM TO ACQUIRE AND UPDATE TECHNOLOGY TO ENSURE THAT GPLS PROVIDES PROGRAMS AND SERVICES THAT PROMOT LIFELONG LEARNING AND SUPPORT THE DEVELOPMENT OF THE 21<sup>ST</sup> CENTURY**

| <b>PROJECT/ACTIVITY</b>   | <b>FOCAL AREA</b>                           | <b>INTENT</b>   |
|---|---|---|
| Implementation of a “Virtual Information Center.”   | Lifelong Learning<br><br>Information Access | <ul style="list-style-type: none"> <li>• Improve users’ formal education</li> <li>• Improve users’ general knowledge and skills</li> <li>• Improve users’ ability to discover information resources</li> <li>• Improve users’ ability to obtain and/or use information resources</li> </ul> |
| Procurement of electronic resources by subscribing to databases, subscriptions and purchasing software if necessary | Lifelong Learning<br><br>Information Access | <ul style="list-style-type: none"> <li>• Improve users’ formal education</li> <li>• Improve users’ general knowledge and skills</li> <li>• Improve users’ ability to discover information resources</li> <li>• Improve users’ ability to obtain and/or use information resources</li> </ul> |

## **CERTIFICATIONS AND ASSURANCES**

### **Program Assurances for 2018 Grant Award**

- **Non-Construction Assurances Form (SF-424B)**
- **State Legal Officer's Certification of Authorized Certifying Official**
- **Internet Safety Certification for Applicant Public Libraries, Public Elementary and Secondary School Libraries, and Consortia with Public and/or Public School Libraries**

**Assurances and Certifications must be returned with the Five-Year Plan.**



**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

|  |   |
|--|---|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL<br> | TITLE<br><b>RAYMOND S. TENORIO</b><br>Acting Governor of Guam |
| APPLICANT ORGANIZATION<br>Guam Public Library System   | DATE SUBMITTED<br><i>May 25, 2017</i>                         |

State: Guam

**STATE LEGAL OFFICER'S CERTIFICATION OF  
AUTHORIZED CERTIFYING OFFICIAL**

I hereby certify that in

Guam**Name of State**Guam Public Library System**Name of State Agency**

is the official State Agency with authority under State law to develop, submit, and administer or supervise the administration of the State Plan under the Library Services and Technology Act; that

Edward B. Calvo**Name of Authorized Certifying Official**Governor of Guam**Title of Authorized Certifying Official**

is the officer authorized to submit the State Plan, sign all assurances, certifications, and reports and to whom the grant award is made for the named State Agency; that the State Treasurer or

Treasurer of Guam**Title of Officer other than State Treasurer**

has authority under State law to receive, hold, and disburse Federal funds under the State Plan; and that all provisions contained in the Plan are consistent with State law.

*E. Barrett Anderson*  
**Signature of Attorney General or Other State Legal Officer**

Elizabeth Barrett-Anderson, Attorney General**Print Name and Title**

5/12/17  
**Date**

DCA 17-0228



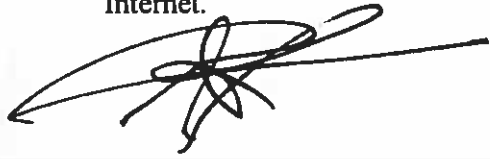
**INTERNET SAFETY CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES,  
PUBLIC ELEMENTARY AND SECONDARY SCHOOL LIBRARIES, and  
CONSORTIA WITH PUBLIC AND/OR PUBLIC SCHOOL LIBRARIES**

As the duly authorized representative of the applicant library, I hereby certify that the library is (*check only one of the following boxes*)

- A.  CIPA Compliant (*The applicant library has complied with the requirements of 20 U.S.C. § 9134(f) et seq.*)

**OR**

- B.  The CIPA requirements do not apply because no funds made available under the LSTA program are being used to purchase computers to access the Internet, or to pay for direct costs associated with accessing the Internet.

  
\_\_\_\_\_  
Signature of Authorized Representative


**RAYMOND S. TENORIO**  
Acting Governor of Guam

\_\_\_\_\_  
Printed Name of Authorized Representative

**Governor of Guam**

\_\_\_\_\_  
Title of Authorized Representative

Date

<sup>25</sup>  
*May 25, 2017*  
\_\_\_\_\_  


**Guam Public Library System**

\_\_\_\_\_  
Name of Applicant Library/Program