



DIPATTAMENTON I KAOLAO GUINAHAN CHAMORRO  
**DEPARTMENT OF CHAMORRO AFFAIRS**



Honorable Edward J.B. Calvo  
Governor of Guam

Johnny G. Sablan  
President, DCA

Raymond S.Tenorio  
Lieutenant Governor of Guam



GUAM MUSEUM



Sistema Lathirhan Puplico Guahan



PBS  
GUAM

**NIEVES M. FLORES MEMORIAL LIBRARY**  
**APPLICATION FOR USE OF BOARD CONFERENCE ROOM**

The Board conference room of the Nieves M. Flores Memorial Library is available for meetings of area cultural, civil and education organizations. The room is not available for social gatherings, religious services or commercial purposes. Library sponsored meetings will have priority in scheduling.

Permission to use the Board conference room, if granted is strictly governed by the conditions and limitations which appear upon the second page of this application.

**NAME OF ORGANIZATION:** \_\_\_\_\_

**DATE(S) OF MEETING(S):** \_\_\_\_\_

**TIME MEETING WILL CONVENE:** \_\_\_\_\_ **WILL ADJOURN:** \_\_\_\_\_

**PURPOSE OF MEETING:** \_\_\_\_\_  
\_\_\_\_\_

**PROBABLE NUMBER TO ATTEND:** \_\_\_\_\_

**CONTACT PERSON:**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TEL. NO:** \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF APPLICANT

*Please return completed form via fax to (671) 477-9777  
or via e-mail at [gpls@guampls.guam.gov](mailto:gpls@guampls.guam.gov)*

"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

Terlaje Professional Building • 1st Floor 194 Hernan Cortez Avenue Hagåtña, Guam 96910

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## NIEVES M. FLORES MEMORIAL LIBRARY GOVERNMENT OF GUAM

### USE OF THE BOARD CONFERENCE ROOM



The Board conference room is available for use by civic organization, cultural and educational organizations. The room is not available for social gathering, religious services or commercial purposes. The room can seat twelve (12) people.



Groups desiring to use the Board conference room must check with the Administrative Support Unit for scheduling.



The Board conference room may be used free of charge, only during hours the library is open from Monday through Thursday (9:15 a.m. – 4:30 p.m.)

**Requests to use the Board Conference Room must be made 24 hours prior to the function date.**



### Conditions and Limitations



1. Nieves M. Flores Memorial Library assumes and shall bear **no responsibility** whatever for personal injury to any member, affiliated person, guest, invitee or licensee of the using organization, or for loss of, or injury or damage to any property of the using organization, its members, affiliated persons, guests, invitees or licensees.
2. The using organization and its individual members, jointly and severally, assume and shall bear full responsibility for loss of, or injury or damage to, any property of the Nieves M. Flores Memorial Library, as shall be caused or inflicted by the using organization, its members, affiliated persons, guests, invitees or licensees.
3. The using organization shall leave the meeting room and facilities in clean and orderly condition.
4. Smoking is not permitted.
5. No tacks, nails or cellophane tape are to be placed in or on doors, walls or furniture.

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