



**GUAM PUBLIC LIBRARY SYSTEM**  
**Sisteman Laibirihan Pubbleko Guåhan**  
**Government of Guam**



**The Guam Public Library System Board**  
**Regular Board Meeting – March 05, 2015**  
**3:30 p.m.**

**Agenda**

- I. Call to Order**
  1. Roll Call
  
- II. Approval of Minutes – Meeting of January 15, 2015**
  
- III. President’s Report – Monthly Meeting/Work Sessions**
  
- IV. Reports**
  1. Administrative Officer-updates
  2. Library Tech. Supervisor Report-updates
  
- V. Old Business**
  1. Friends of the Library Non-Profit. Status update
  2. Volunteer Policies. Status update
  3. Job Description/Filling head Librarian position
  4. Review of Board Manual
  
- VI. New Business**
  1. Financial Disclosures
  
- VII. Open Discussion**
  
- VIII. Announcements**

*Next meeting \_\_\_\_\_, at \_\_\_\_\_ p.m.*
  
- IX. Adjournment**

**Guam Public Library System  
Regular Board Meeting  
January 15, 2015  
3:30pm**

**Minutes of Meeting**

- I. **Call Meeting to Order.** The meeting was held at the Nieves M. Flores Memorial Library in Hagatna, Guam, and was called to order by Debra S. Duenas, Chairperson, on January 15, 2015 at 3:36pm.
  1. Roll Call  
Present: Ms. Debra Duenas, Chairperson; Mr. Krishnan Seerengan, Vice-Chair; Denise Reyes, Board member; Kyle Mandapat, Treasurer; Sandra Stanley, Administrative Officer; Frankie Aflague, Program Coordinator; Jasmine Stole, Reporter from Marianas Variety  
Absent: Joseph Artero Cameron, President of DCA; Teresita LG Kennimer, Library Technician Supervisor.
  
- II. **Approval of Minutes.** Chairperson advises the board that the minutes was emailed to all members for their review on Tuesday, March 3, 2015. Motion was made by Denise to accept minutes with second motion made by Kyle; all in favor with unanimous acceptance of board minutes. Chairperson approves the minutes with June Aflague countersigning.
  
- III. **Reports.** Ms. Sandra Stanley, Administrative Officer distributed to all board members and reported as follows:
  - Per Mr. Cameron, President – DCA, our board chairperson is not allowed to vote because she is the Chair, and therefore, board does not meet quorum. Board Member Kyle Mandapat brought this issue up after Mr. Cameron stated the same during the Educational Program held at DCA Conference room.
  - Update provided to the board on the status of the split ac units. As of January 15<sup>th</sup>, work began on the installation. Two vendors were awarded the projects at a total cost of \$103,190.00. There are a total of (16) split ac units that are being installed. Vendors are Guam Modern Office & JRN.
  - Department of Interior (DOI) Project.  
Contractor is still working on obtaining the necessary licenses in order to proceed.
  - Dededo Branch Library. An invitation to bid was published on Dec 22<sup>nd</sup> and the 24<sup>th</sup> in the Marianas Variety. Total appropriation for this project is \$64,118.00.
  - Recruitment for Building custodian. Recruitment is in process. The department currently has (3) custodians.
  - A Library Technician I position was vacated in FY2013 but was not approved by DOA HR to fill due to the reorganization advisory in place.
  - Public Law 31-118...Relative to Arts in building and facilities is a mandate that GPLS needs to comply with. The total cost of constructing two new buildings is \$991,466.72, in which 1% is mandated for Arts in Building which comes out to \$9,914.67. A meeting

will be scheduled with Jackie Balbas with CAHA and GPLS Board has indicated that they would like to be included in the meeting. Administrative cost of (2%) will be transferred to CAHA of \$198.29.

*Board members upset why are they being told this just now after already having several board meetings since October of 2014.*

**PROGRAMS:** Frankie Aflague, Program Coordinator advises the board of upcoming events for GPLS, Dr. Seuss & Chamorro Month. GPLS has not been any outreach programs the last several months due to shortage of staff.

#### **IV. Old Business.**

- 1. Friends of the Library (non-profit).** This is a working progress with Kyle.
- 2. Volunteer Policies.** Ms. Denise dropped off CWEP (Community Work Experience Program) applications. Sandy to review and begin communication with Department of Public Health. Individuals receiving public assistance are enrolled in this program with DPH. Due to staff shortage, the library can avail of this assistance with DPH.
- 3. Job Description.** New salary for the Director, according to the hay study is \$70,000.00. Board all agrees that it's a bigger improvement as compared to the previous of \$55,000.00.

*Chairperson says that each branch library should have a librarian. At the least, the main library should have one.*

- 4. Board Manual.** Ms. Debra Duenas is still reviewing and working on the board manual.

#### **V. New Business.**

##### **1. Status of Donation related to Sale of Books by Local Authors**

Kyle sold first run of books and has another run planned. He asked the board if it would be a good idea to wait for the donation of the sales when the "Friends of the Library" is all set up. All agree that it would be a great idea.

#### **VI. Open Discussion.**

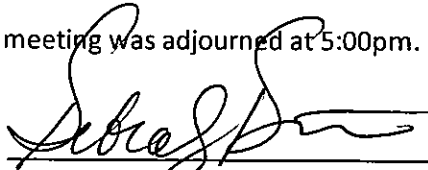
Jasmin Stole, reporter from Marianas Variety was present during the board meeting. She was basically there to inquire on the many projects taking place with GPLS, the ac units' installation, re-opening of the Hagatna branch library, DOI project and most recently the Dededo library renovation. She also inquires as to why GPLS does not have a librarian. Board explains that it's been years since funding has been available for the position.

Sandy says that it's all GPLS employees that are the ones running the library without a librarian. However, we do need the funding. She also goes on to say that the last ten years it's been the employees of GPLS writing the grants for the department even without a librarian.

- #### **VII. Adjournment.**
- A motion was made to adjourn the meeting by Kyle Mandapat; seconded by Vice-Chair Krishnan Seerengan.

None opposed, meeting was adjourned at 5:00pm.

Approved by:



Debra S. Duenas, M.F.A., M.S., Chairperson-GPLS

Date:

3/5/15

Countersigned by:



June M. Aflague, Recording Secretary-GPLS

Date:

3.5.15

Guam Public Library System  
Report submitted to the Board  
Thursday, March 5, 2015  
3:30 p.m.

Provided by Sandra M Stanley, Administrative Officer

Old Business:

***Procurement of 70-Ton Chiller Air Cooled Unit at Nieves M. Flores Public Library.***

General Services Agency (GSA) is handling the procurement of the 70-Ton Unit  
*\*All split units have been installed*

***Department of Interior Project – Hagatna Library***

I spoke with Ariel with Department of Public Works this morning and the Permit have yet to be issued from Department of Parks and Recreation.

Other Matter(s):

***Dededo Branch Library***

The Project started this week on Tuesday, March 3, 2015. As of yesterday morning when I visited the library, the removal of floor tiles were about 90% completed.

***Recruitment for a Building Custodian***

We have one new employee on board as of February 26, 2015 filling the vacant position of building custodian.

**Arts in Public Building.** Public Law 31-118 ...Relative to Arts in Buildings and Facilities is a mandate that GPLS need to comply to. The total cost of constructing two buildings here in Agana is \$991,466.72 which Project was awarded to S. K. Construction, Inc. & Giant.

The one percent (1%) of \$991,466.72 mandated for Arts in Buildings is: \$9,914.67. A meeting will be scheduled by Jackie Balbas with CAHA and GPLS Chairperson D. Duenas had indicated that she would like to be included in the meeting so that she will share her visions on what she would like to see procured. All board members are also invited to attend. ***Administrative cost of (2%) will be transferred to CAHA – amount is: \$198.29***

***Available funding for Art work is: \$9,716.38***

***Meeting is set for 3:30 p.m. Friday, March 13, 2015 at GPLS Conference Room.***

New Business:

**Proposed Budget Request – FY 2016**

Guam Public Library System budget request for Fiscal Year 2015 as approved by Bureau of Budget & Management Research (BBMR) was submitted to the Guam Legislature on March 3, 2015.

The budget ceiling authorized is \$1,535,478.

**Library Board – Question**

Question: Can the Chairman Vote? Below is an excerpt from Sandra C. Miller, Legal Counsel to the Governor of Guam (copy of an email is attached):

“This is a follow-up to our conversation yesterday about the Library Board where you asked me if the Chairman can vote. I looked at the statute, and there is nothing prohibiting the Chairman from voting, so he definitely can vote.

Moreover, given that the law requires 4 votes in order for the actions of the board to be valid, and because there only 4 members right now (including the Chairman), all 4 members have to vote unanimously in order to affirm an action. “



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## Sandra Stanley

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**From:** joseph.cameron@dca.guam.gov  
**Sent:** Wednesday, February 18, 2015 12:08 PM  
**To:** Sandra Stanley; Teresita Kennimer; juanita.quintanilla@dca.guam.gov  
**Subject:** Fwd: Library Board

Sent from my iPhone

Begin forwarded message:

**From:** Sandra Miller <[sandra.miller@guam.gov](mailto:sandra.miller@guam.gov)>  
**Date:** February 18, 2015 at 11:32:47 AM ChST  
**To:** [joseph.cameron@dca.guam.gov](mailto:joseph.cameron@dca.guam.gov)  
**Subject:** Library Board

Joseph,

This is a follow-up to our conversation yesterday about the Library Board where you asked me if the Chairman can vote. I looked at the statute, and there is nothing prohibiting the Chairman from voting, so he definitely can vote.

Moreover, given that the law requires 4 votes in order for the actions of the board to be valid, and because there only 4 members right now (including the Chairman), all 4 members have to vote unanimously in order to affirm an action.

Thanks,

**Sandra C. Miller**  
Office of the Governor of Guam  
Work: (671) 475-9374  
[sandra.miller@guam.gov](mailto:sandra.miller@guam.gov)

FY 2015 Library Board Weekly Report  
 Guam Public Library System : Barrigada

BRANCH: BARRIGADA	Mon., Jan. 5	Tues., Jan. 6	Wed., Jan. 7	Thurs., Jan. 8	Fri., Jan. 9	Sat., Jan. 10	TOTAL
Attendance	112	118	168	122	106	93	199
Circulation	75	64	66	53	91	72	163
Registration	-	1	1	3	-	1	1
Reference Info / Research	40	96	39	35	6	11	17
Computer Usage	39	35	56	36	38	37	75
PROGRAMS							
After School Drop-In							
Toddler Story Time							
School Library Visits							
TOTAL	-	-	-	-	241	214	455

HOLIDAY : NEW YEAR'S DAY!

BRANCH: BARRIGADA	Mon., Jan. 5	Tues., Jan. 6	Wed., Jan. 7	Thurs., Jan. 8	Fri., Jan. 9	Sat., Jan. 10	TOTAL
Attendance	112	118	168	122	103	123	746
Circulation	75	64	66	53	43	87	388
Registration	-	1	1	3	-	3	8
Reference Info / Research	40	96	39	35	13	1	224
Computer Usage	39	35	56	36	38	41	245
PROGRAMS							
After School Drop-In	5	6	4	2	2	-	19
Toddler Story Time	-	-	27	-	-	-	27
School Library Visits	-	-	-	-	-	-	-
TOTAL	271	320	361	251	199	255	1,657



FY 2015 Library Board Weekly Report  
 Guam Public Library System : Barrigada

BRANCH: BARRIGADA	Mon., Jan. 12	Tues., Jan. 13	Wed., Jan. 14	Thurs., Jan. 15	Fri., Jan. 16	Sat., Jan. 17	TOTAL
Attendance	71	180	121	117	72	155	716
Circulation	23	86	47	16	36	116	324
Registration	1	1	1	-	1	2	6
Reference Info / Research	7	381	375	380	2	10	1,155
Computer Usage	33	41	42	36	44	25	221
PROGRAMS							
After School Drop-In	-	5	-	-	-	-	5
Toddler Story Time	-	-	15	-	-	-	15
School Library Visits	-	17	-	-	-	-	17
TOTAL	135	711	601	549	155	308	2,459

BRANCH: BARRIGADA	Mon., Jan. 19	Tues., Jan. 20	Wed., Jan. 21	Thurs., Jan. 22	Fri., Jan. 23	Sat., Jan. 24	TOTAL
Attendance	195	12	129	149	84	106	663
Circulation	12	1	49	53	2	50	166
Registration	9	48	3	-	-	2	6
Reference Info / Research	7	9	10	9	10	5	43
Computer Usage	33	17	52	50	46	27	223
PROGRAMS							
After School Drop-In	5	-	-	2	-	-	7
Toddler Story Time	-	-	21	-	-	-	21
School Library Visits	17	17	-	8	-	-	25
TOTAL	287	287	264	271	142	190	1,154

HOLIDAY : MARTIN LUTHER KING, JR.

FY 2015 Library Board Weekly Report  
 Guam Public Library System : Barrigada

BRANCH: BARRIGADA	Mon., Jan. 26	Tues., Jan. 27	We., Jan. 28	Thurs., Jan. 29	Fri., Jan. 30	Sat., Jan. 31	TOTAL
Attendance	109	121	143	157	91	192	813
Circulation	40	19	91	52	80	141	423
Registration	-	2	-	1	-	-	3
Reference Info / Research	11	7	7	14	10	10	59
Computer Usage	47	34	52	42	53	39	267
PROGRAMS							
After School Drop-In	4	-	-	3	-	-	7
Toddler Story Time	-	-	-	-	-	-	-
School Library Visits	-	13	14	14	-	-	41
TOTAL	211	196	307	283	234	382	1,613

FY 2015 Library Board Weekly Report  
 Guam Public Librar System : Branches (Merizo, Agat, Yona, Deededo)

BRANCH: MERIZO	Mon., Jan. 5	Wed., Jan. 7	TOTAL	Mon., Jan. 12	Wed., Jan. 14	TOTAL	Mon., Jan. 19	Wed., Jan. 21	TOTAL	Mon., Jan. 26	Wed., Jan. 28	TOTAL
Attendance	14	21	35	4	16	20	HOLIDAY : MARTIN LUTHER KING, JR.			22	3	25
Circulation	12	-	12	-	4	4				-	-	-
Registration	-	-	-	-	-	-				-	-	-
Reference Info / Research	-	-	-	-	-	-				-	-	-
Computer Usage	2	-	2	-	-	-				-	2	2
PROGRAMS												
After School Drop-in	-	-	-	-	-	-				-	-	-
Toddler Story Time	-	-	-	-	-	-				-	-	-
School Library Visits	-	-	-	-	-	-				-	-	-
<b>TOTAL</b>	<b>28</b>	<b>21</b>	<b>49</b>	<b>4</b>	<b>20</b>	<b>24</b>	<b>33</b>			<b>22</b>	<b>5</b>	<b>27</b>

BRANCH: YONA	Mon., Jan. 5	Wed., Jan. 7	TOTAL	Mon., Jan. 12	Wed., Jan. 14	TOTAL	Mon., Jan. 19	Wed., Jan. 21	TOTAL	Mon., Jan. 26	Wed., Jan. 28	TOTAL
Attendance	33	47	80	58	37	95	HOLIDAY : MARTIN LUTHER KING, JR.			63	68	131
Circulation	6	3	9	10	-	10				17	4	21
Registration	-	-	-	-	-	-				2	-	2
Reference Info / Research	-	-	-	-	-	-				-	-	-
Computer Usage	12	24	36	26	17	43				11	13	24
PROGRAMS												
After School Drop-in	-	-	-	-	-	-				-	-	-
Toddler Story Time	-	-	-	-	-	-				13	17	30
School Library Visits	-	-	-	-	-	-				-	-	-
<b>TOTAL</b>	<b>51</b>	<b>74</b>	<b>125</b>	<b>74</b>	<b>54</b>	<b>148</b>	<b>128</b>			<b>106</b>	<b>102</b>	<b>208</b>

BRANCH: DEDEDO	Tues., Jan. 6	Thurs., Jan. 8	TOTAL	Tues., Jan. 13	Thurs., Jan. 15	TOTAL	Tues., Jan. 20	Thurs., Jan. 22	TOTAL	Tues., Jan. 27	Thurs., Jan. 29	TOTAL
Attendance	63	38	101	40	30	70	62	37	99	77	41	118
Circulation	73	31	104	21	13	34	8	23	31	46	21	67
Registration	-	1	1	1	1	2	1	1	2	1	1	2
Reference Info / Research	4	2	6	83	6	89	15	7	22	7	13	20
Computer Usage	13	13	26	13	11	24	22	15	37	13	35	48
PROGRAMS												
After School Drop-in	11	5	16	3	-	3	-	-	-	3	-	3
Toddler Story Time	-	2	2	4	6	10	2	-	2	3	2	5
School Library Visits	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>164</b>	<b>92</b>	<b>256</b>	<b>165</b>	<b>67</b>	<b>232</b>	<b>110</b>	<b>83</b>	<b>193</b>	<b>150</b>	<b>76</b>	<b>262</b>

BRANCH: AGAT	Tues., Jan. 6	Thurs., Jan. 8	TOTAL	Tues., Jan. 13	Thurs., Jan. 15	TOTAL	Tues., Jan. 20	Thurs., Jan. 22	TOTAL	Tues., Jan. 27	Thurs., Jan. 29	TOTAL
Attendance	112	73	185	51	67	118	143	63	206	108	93	201
Circulation	50	35	85	51	42	93	32	5	37	80	29	109
Registration	-	-	-	-	-	-	-	-	-	-	-	-
Reference Info / Research	-	-	-	-	2	2	-	-	-	-	-	-
Computer Usage	29	-	29	2	9	11	23	10	33	9	21	30
PROGRAMS												
After School Drop-in	-	-	-	-	-	-	-	-	-	-	-	-
Toddler Story Time	-	-	-	-	-	-	-	-	-	-	-	-
School Library Visits	-	-	-	-	2	2	3	2	5	3	2	5
<b>TOTAL</b>	<b>191</b>	<b>108</b>	<b>299</b>	<b>104</b>	<b>122</b>	<b>226</b>	<b>201</b>	<b>80</b>	<b>281</b>	<b>200</b>	<b>145</b>	<b>345</b>

FY 2015 - LIBRARY BOARD WEEKLY REPORT  
 GUAM PUBLIC LIBRARY SYSTEM - BOOKMOBILE

BRANCH: BOOKMOBILE	Mon., Feb. 2	Tues., Feb. 3	Wed., Feb. 4	Thurs., Feb. 5	Fri., Feb. 6	Sat., Feb. 7	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						
Circulation							
Registration							
Reference Info / Research							
Computer Usage							
<b>PROGRAMS</b>							
After School Drop-In							
Toddler Story Time							
School Library Visits							
TOTAL							

BRANCH: BOOKMOBILE	Mon., Feb. 9	Tues., Feb. 10	Wed., Feb. 11	Thurs., Feb. 12	Fri., Feb. 13	Sat., Feb. 14	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						
Circulation							
Registration							
Reference Info / Research							
Computer Usage							
<b>PROGRAMS</b>							
After School Drop-In							
Toddler Story Time							
School Library Visits							
TOTAL							

BRANCH: BOOKMOBILE	Mon., Jan. 12	Tues., Jan. 13	Wed., Jan. 14	Thurs., Jan. 15	Fri., Jan. 16	Sat., Jan. 17	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						
Circulation							
Registration							
Reference Info / Research							
Computer Usage							
<b>PROGRAMS</b>							
After School Drop-In							
Toddler Story Time							
School Library Visits							
TOTAL							

BRANCH: BOOKMOBILE	Mon., Feb. 16	Tues., Feb. 17	Wed., Feb. 18	Thurs., Feb. 19	Fri., Feb. 20	Sat., Feb. 21	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						
Circulation							
Registration							
Reference Info / Research							
Computer Usage							
<b>PROGRAMS</b>							
After School Drop-In							
Toddler Story Time							
School Library Visits							
TOTAL							

BRANCH: BOOKMOBILE	Mon., Feb. 23	Tues., Feb. 24	Wed., Feb. 25	Thurs., Feb. 26	Fri., Feb. 27	Sat., Feb. 28	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						
Circulation							
Registration							
Reference Info / Research							
Computer Usage							
<b>PROGRAMS</b>							
After School Drop-In							
Toddler Story Time							
School Library Visits							
TOTAL							

HAGATNA PUBLIC LIBRARY  
 GPLS : LIBRARY BOARD WEEKLY REPORT - FEBRUARY 2015

BRANCH: HAGATNA	Mon, Feb. 2	Tues., Feb. 3	Wed., Feb. 4	Thurs., Feb. 5	Fri, Feb. 6	Sat, Feb. 7	TOTAL
Attendance	126	151	224	88	66	168	814
Circulation	14	48	106	17	5	99	284
Registration	-	2	5	1	1	-	9
Reference Info / Research	-	-	-	-	-	-	-
Computer Usage	-	48	35	8	-	37	129
PROGRAMS							
After School Drop-In	-	-	-	-	-	-	-
Toddler Story Time	-	-	21	-	-	-	21
Saturday "Story Hour"	-	-	-	-	-	25	25
School Library Visits	-	-	-	-	-	-	-
TOTAL	140	245	391	110	72	324	1,282

BRANCH: HAGATNA	Mon, Feb. 9	Tues., Feb. 10	Wed., Feb. 11	Thurs., Feb. 12	Fri, Feb. 13	Sat, Feb. 14	TOTAL
Attendance	180	139	163	112	92	228	914
Circulation	27	31	39	15	12	155	279
Registration	9	1	5	3	3	-	21
Reference Info / Research	-	-	-	-	-	-	-
Computer Usage	30	52	56	41	30	46	275
PROGRAMS							
After School Drop-In	-	-	-	-	-	-	-
Toddler Story Time	-	-	24	-	-	-	24
Saturday "Story Hour"	-	-	-	-	-	41	41
School Library Visits	-	-	-	-	-	-	-
TOTAL	266	223	287	171	137	470	1,554

BRANCH: HAGATNA	Mon, Feb. 16	Tues., Feb. 17	Wed., Feb. 18	Thurs., Feb. 19	Fri, Feb. 20	Sat, Feb. 21	TOTAL
Attendance	122	154	181	182	110	274	1,023
Circulation	45	67	58	38	51	95	354
Registration	3	-	-	3	3	8	17
Reference Info / Research	-	-	-	-	-	-	-
Computer Usage	56	66	67	57	51	63	360
PROGRAMS							
After School Drop-In	-	-	-	-	-	-	-
Toddler Story Time	-	-	26	-	-	-	26
Saturday "Story Hour"	-	-	-	-	-	22	22
School Library Visits	-	-	-	-	-	-	-
TOTAL	226	287	332	280	215	462	1,802

BRANCH: HAGATNA	Mon, Feb. 23	Tues., Feb. 24	Wed., Feb. 25	Thurs., Feb. 26	Fri, Feb. 27	Sat, Feb. 28	TOTAL
Attendance	179	191	269	165	74	203	1,081
Circulation	47	74	110	21	35	178	461
Registration	4	4	-	6	1	-	15
Reference Info / Research	-	3	-	-	-	-	3
Computer Usage	55	51	58	62	27	51	304
PROGRAMS							
After School Drop-In	-	-	38	-	-	-	38
Toddler Story Time	-	-	-	-	-	-	-
Saturday "Story hour"	-	-	-	-	-	45	45
School Library Visits	-	-	-	-	-	-	-
TOTAL	285	323	475	254	137	473	1,947

MERIZO / YONA / DEBEDO / AGAT / BARRIGADA  
 GPLS : LIBRARY BOARD WEEKLY REPORT - FEBRUARY 2015

BRANCH: MERIZO	Mon., Feb. 2	Wed., Feb. 4	TOTAL
Attendance	3	2	5
Circulation	-	-	-
Registration	4	4	8
Reference Info / Research	-	-	-
Computer Usage	-	-	-
PROGRAMS	-	-	-
After School Drop-In	-	-	-
Toddler Story Time	-	-	-
School Library Visits	-	-	-
TOTAL	3	2	5

BRANCH: YONA	Mon., Feb. 2	Wed., Feb. 4	TOTAL
Attendance	94	53	147
Circulation	4	5	9
Registration	2	-	2
Reference Info / Research	-	-	-
Computer Usage	17	14	31
PROGRAMS	-	-	-
After School Drop-In	11	10	21
Toddler Story Time	-	-	-
School Library Visits	-	-	-
TOTAL	128	82	210

BRANCH: DEBEDO	Tues., Feb. 3	Thurs., Feb. 5	TOTAL
Attendance	33	38	71
Circulation	15	24	39
Registration	3	-	3
Reference Info / Research	2	2	4
Computer Usage	8	8	16
PROGRAMS	-	-	-
After School Drop-In	3	3	6
Toddler Story Time	4	2	6
School Library Visits	-	-	-
TOTAL	68	77	145

BRANCH: AGAT	Tues., Feb. 3	Thurs., Feb. 5	TOTAL
Attendance	52	76	128
Circulation	18	68	86
Registration	-	-	-
Reference Info / Research	-	-	-
Computer Usage	2	6	8
PROGRAMS	-	-	-
After School Drop-In	-	-	-
Toddler Story Time	-	-	-
School Library Visits	2	3	5
TOTAL	74	153	227

BRANCH: BARRIGADA	Tues., Feb. 3	Thurs., Feb. 5	TOTAL
Attendance	118	99	217
Circulation	91	10	101
Registration	1	1	2
Reference Info / Research	7	68	75
Computer Usage	31	43	74
PROGRAMS	-	-	-
After School Drop-In	2	3	5
Toddler Story Time	-	-	-
School Library Visits	15	7	22
TOTAL	265	224	489

BRANCH: MERIZO	Mon., Feb. 9	Wed., Feb. 11	TOTAL
Attendance	3	7	10
Circulation	-	4	4
Registration	-	-	-
Reference Info / Research	-	-	-
Computer Usage	-	-	-
PROGRAMS	-	-	-
After School Drop-In	-	-	-
Toddler Story Time	-	-	-
School Library Visits	-	-	-
TOTAL	3	11	14

BRANCH: YONA	Mon., Feb. 9	Wed., Feb. 11	TOTAL
Attendance	53	59	112
Circulation	7	12	19
Registration	-	-	-
Reference Info / Research	-	-	-
Computer Usage	16	12	28
PROGRAMS	-	-	-
After School Drop-In	14	13	27
Toddler Story Time	-	-	-
School Library Visits	-	-	-
TOTAL	90	96	186

BRANCH: DEBEDO	Tues., Feb. 10	Thurs., Feb. 12	TOTAL
Attendance	26	36	62
Circulation	11	8	19
Registration	-	-	-
Reference Info / Research	3	4	7
Computer Usage	7	12	19
PROGRAMS	-	-	-
After School Drop-In	6	1	7
Toddler Story Time	3	2	5
School Library Visits	-	-	-
TOTAL	56	59	115

BRANCH: AGAT	Tues., Feb. 10	Thurs., Feb. 12	TOTAL
Attendance	107	107	214
Circulation	22	12	34
Registration	-	-	-
Reference Info / Research	-	-	-
Computer Usage	6	21	27
PROGRAMS	-	-	-
After School Drop-In	-	-	-
Toddler Story Time	-	-	-
School Library Visits	5	3	8
TOTAL	140	144	284

BRANCH: BARRIGADA	Tues., Feb. 10	Thurs., Feb. 12	TOTAL
Attendance	124	134	258
Circulation	39	50	89
Registration	1	1	2
Reference Info / Research	6	8	14
Computer Usage	33	51	84
PROGRAMS	-	-	-
After School Drop-In	6	3	9
Toddler Story Time	-	-	-
School Library Visits	10	7	17
TOTAL	219	253	472

BRANCH: MERIZO	Mon., Feb. 16	Wed., Feb. 18	TOTAL
Attendance	6	13	19
Circulation	-	2	2
Registration	-	-	-
Reference Info / Research	-	-	-
Computer Usage	-	4	4
PROGRAMS	-	-	-
After School Drop-In	-	-	-
Toddler Story Time	-	-	-
School Library Visits	-	-	-
TOTAL	6	19	25

BRANCH: YONA	Mon., Feb. 16	Wed., Feb. 18	TOTAL
Attendance	70	39	109
Circulation	20	1	21
Registration	-	-	-
Reference Info / Research	-	-	-
Computer Usage	23	39	62
PROGRAMS	-	-	-
After School Drop-In	10	12	22
Toddler Story Time	-	-	-
School Library Visits	-	-	-
TOTAL	123	91	214

BRANCH: DEBEDO	Tues., Feb. 17	Thurs., Feb. 19	TOTAL
CLOSED : RENOVATIO N			

BRANCH: AGAT	Tues., Feb. 17	Thurs., Feb. 19	TOTAL
Attendance	108	62	170
Circulation	15	12	27
Registration	-	-	-
Reference Info / Research	-	3	3
Computer Usage	5	13	18
PROGRAMS	-	-	-
After School Drop-In	-	-	-
Toddler Story Time	-	-	-
School Library Visits	3	2	5
TOTAL	131	92	223

BRANCH: BARRIGADA	Tues., Feb. 17	Thurs., Feb. 19	TOTAL
Attendance	103	115	218
Circulation	95	119	214
Registration	1	2	3
Reference Info / Research	3	9	12
Computer Usage	44	38	82
PROGRAMS	-	-	-
After School Drop-In	9	3	12
Toddler Story Time	-	-	-
School Library Visits	5	10	15
TOTAL	260	287	547

BRANCH: MERIZO	Mon., Feb. 23	Wed., Feb. 25	TOTAL
Attendance	-	21	21
Circulation	-	20	20
Registration	-	20	20
Reference Info / Research	-	-	-
Computer Usage	-	-	-
PROGRAMS	-	-	-
After School Drop-In	-	-	-
Toddler Story Time	-	-	-
School Library Visits	-	-	-
TOTAL	-	61	61

BRANCH: YONA	Mon., Feb. 23	Wed., Feb. 25	TOTAL
Attendance	47	89	136
Circulation	-	11	11
Registration	-	-	-
Reference Info / Research	-	-	-
Computer Usage	12	16	28
PROGRAMS	-	-	-
After School Drop-In	14	17	31
Toddler Story Time	-	-	-
School Library Visits	-	-	-
TOTAL	73	133	206

BRANCH: DEBEDO	Tues., Feb. 24	Thurs., Feb. 26	TOTAL
CLOSED : RENOVATIO N			

BRANCH: AGAT	Tues., Feb. 24	Thurs., Feb. 26	TOTAL
Attendance	52	176	228
Circulation	33	106	139
Registration	-	-	-
Reference Info / Research	-	-	-
Computer Usage	7	16	23
PROGRAMS	-	-	-
After School Drop-In	-	-	-
Toddler Story Time	-	-	-
School Library Visits	2	6	8
TOTAL	94	398	492

BRANCH: BARRIGADA	Tues., Feb. 24	Thurs., Feb. 26	TOTAL
Attendance	100	121	221
Circulation	82	37	119
Registration	1	5	6
Reference Info / Research	9	9	18
Computer Usage	33	44	77
PROGRAMS	-	-	-
After School Drop-In	2	-	2
Toddler Story Time	-	-	-
School Library Visits	12	18	30
TOTAL	238	225	463

FY 2015: LIBRARY BOARD WEEKLY REPORT  
 GUAM PUBLIC LIBRARY SYSTEM - BOOKMOBILE

BRANCH: BOOKMOBILE	Mon., Feb. 2	Tues., Feb. 3	Wed., Feb. 4	Thurs., Feb. 5	Fri., Feb. 6	Sat., Feb. 7	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						-
Circulation							-
Registration							-
Reference Info / Research							-
Computer Usage							-
PROGRAMS							-
After School Drop-In							-
Toddler Story Time							-
School Library Visits							-
TOTAL							-

BRANCH: BOOKMOBILE	Mon., Feb. 9	Tues., Feb. 10	Wed., Feb. 11	Thurs., Feb. 12	Fri., Feb. 13	Sat., Feb. 14	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						-
Circulation							-
Registration							-
Reference Info / Research							-
Computer Usage							-
PROGRAMS							-
After School Drop-In							-
Toddler Story Time							-
School Library Visits							-
TOTAL							-

BRANCH: BOOKMOBILE	Mon., Jan. 12	Tues., Jan. 13	Wed., Jan. 14	Thurs., Jan. 15	Fri., Jan. 16	Sat., Jan. 17	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						-
Circulation							-
Registration							-
Reference Info / Research							-
Computer Usage							-
PROGRAMS							-
After School Drop-In							-
Toddler Story Time							-
School Library Visits							-
TOTAL							-

BRANCH: BOOKMOBILE	Mon., Feb. 16	Tues., Feb. 17	Wed., Feb. 18	Thurs., Feb. 19	Fri., Feb. 20	Sat., Feb. 21	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						-
Circulation							-
Registration							-
Reference Info / Research							-
Computer Usage							-
PROGRAMS							-
After School Drop-In							-
Toddler Story Time							-
School Library Visits							-
TOTAL							-

BRANCH: BOOKMOBILE	Mon., Feb. 23	Tues., Feb. 24	Wed., Feb. 25	Thurs., Feb. 26	Fri., Feb. 27	Sat., Feb. 28	TOTAL
Attendance	<b>BOOKMOBILE DOWN</b>						-
Circulation							-
Registration							-
Reference Info / Research							-
Computer Usage							-
PROGRAMS							-
After School Drop-In							-
Toddler Story Time							-
School Library Visits							-
TOTAL							-



# GUAM ELECTION COMMISSION

## Kumision Ileksion Guåhan

Your VOTE is your voice. ✓ BOTA ya un ma kuenta.



February 25, 2015

To: Guam Public Library System Board

Fr: Maria I.D. Pangelinan, Executive Director

A handwritten signature in black ink, appearing to read 'MIP'.

REF: PUBLIC OFFICIAL FINANCIAL DISCLOSURE ACT

Hafa Adai,

Please be advised that pursuant to §13104.1 of Chapter 13, Title 4 of the Guam Code Annotated, all appointees to boards and commissions are required to file a Statement of Disclosure of Conflicts of Interest (copy of the Statement of Disclosure of Conflicts of Interest form is attached). Specifically, Chapter 13 stipulates that all appointees to boards and commissions of the Government of Guam shall be required to disclose and submit a report containing only information where conflicts of interest or possible conflicts of interest exists at the time of appointment, or as may be expected to exist during their tenure of service on the board or commission to which they have been appointed.

In this regard, please determine whether or not a conflict of interest exists. Should you not have any conflict of interest, please so indicate in paragraph one (1) of the attached Statement of Disclosure of Conflicts of Interest and file it with the GEC on or before the close of business, Wednesday, April 22, 2015. However, if you determine that a conflict of interest does exist, you are required to disclose and submit a financial report containing only information where conflicts of interest or possible conflicts of interest exist at the time of appointment or as may be expected to exist during your tenure of service on the Board or Commission. Such information shall include conflicts of interest or possible conflicts of interests with your place of employment, any entity in which you serve as a director or consultant to and any entity to which you or your family member own an interest of five percent (5%) or more. A family member shall be defined as any relative by blood or marriage or cohabitation in lieu of marriage; within two (2) degrees of consanguinity. The statement of Disclosure is due on or before the close of business, Wednesday, April 22, 2015.

Si Yu'os ma'ase' for your attention to this matter. If you should have any questions, or if we can be of any assistance, please do not hesitate to contact the GEC at [vote@gec.guam.gov](mailto:vote@gec.guam.gov) or 477-9791.

Attachment





# GUAM ELECTION COMMISSION

**Kumision Eleksion Guåhan**

P.O. Box BG • Hagåtña, Guam 96932

Tel: (671) 477-9791/2 • Fax: (671) 477-1895

E-Mail: [vote@gec.guam.gov](mailto:vote@gec.guam.gov) Website: [www.gec.guam.gov](http://www.gec.guam.gov)



## FINANCIAL DISCLOSURE ACT CHAPTER 13, TITLE 4, GUAM CODE ANNOTATED (GCA)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name of Board or Commission: \_\_\_\_\_

Term of Office: \_\_\_\_\_

### STATEMENT OF DISCLOSURE OF CONFLICTS OF INTEREST FOR GOVERNMENT BOARD OR COMMISSION MEMBER

Public Law 24-91, Section 13104.1 of Title 4, Guam Code Annotated, requires that notwithstanding any other provision of Public Law, all appointees to Boards and Commissions of the Government of Guam shall be required to disclose and submit a report containing only information where conflicts of interest or possible conflicts of interest exists at the time of appointment. Or as may be expected to exist during their tenure of service on the Board or Commission to which they have been appointed. For purposes of this Section, conflicts of interest shall be defined under the provisions of Section 15205 of Title 4, Guam Code Annotated. Please refer to said statute for further particulars.

Please answer the following:

1. Do you have any present conflicts of interest or expect any conflicts of interest to exist during your tenure of service on the Board or Commission in which you presently serve?

Yes [ ]

No [ ]

2. If so, please provide full disclosure below.

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**I declare under penalty of perjury pursuant to the laws of Guam, that the above Statement of Disclosure of Conflicts of Interest is true and accurate pursuant to Section 13104.1, Title 4, Guam Code Annotated.**

\_\_\_\_\_  
Signature of Board/Commission Member

\_\_\_\_\_  
Date