



DIPATTAMENTON I KAOGHAO GUINAHAN CHAMORRO  
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo  
Governor of Guam

Joseph Artero-Cameron  
President, DCA

Raymond S.Tenorio  
Lieutenant Governor of Guam



GUAM MUSEUM



Sistema Laibritan Papeleko Guahan



## Guam Public Library System Duplication/Loan Agreement Form

( ) **Duplication**  
Subject to condition for Duplication listed on back, GPLS agrees to permit for duplication the material(s) listed below to:

( ) **Loan**  
**Subject to Condition for Loan** listed on back, GPLS agrees to permit for the loan of the material(s) listed below to:

\_\_\_\_\_ (Please Print) Last Name First Name MI

of \_\_\_\_\_

Name of institution / organization / company

\_\_\_\_\_ Address of institution / organization / company

\_\_\_\_\_ Telephone number Fax Number E-mail Address

Duplication / Loan Period From: \_\_\_\_\_ To: \_\_\_\_\_

\_\_\_\_\_ Sole purpose of Duplication / Loan (research, copy, exhibition and location, etc.)

\_\_\_\_\_ Director's Signature Patron's Signature

\_\_\_\_\_ Date Title

\_\_\_\_\_ Date

Completed forms can be returned to GPLS via fax at (671) 477-9777 or email at [gpls@gpls.guam.gov](mailto:gpls@gpls.guam.gov). Should you require further information or assistance, call us at 475-4751.

"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

Terlaje Professional Building • 1st Floor 194 Hernan Cortez Avenue Hagåtña, Guam 96910

P.O. Box 2950 Hagåtña, Guam 96932 • Phone: (671) 475-4278/9 • Fax: (671) 475-4227



DIPATTAMENTON I KAOGHAO GUINAHAN CHAMORRO  
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo  
Governor of Guam

Joseph Artero-Cameron  
President, DCA

Raymond S.Tenorio  
Lieutenant Governor of Guam



GUAM MUSEUM



GUAM MUSEUM FOUNDATION INCORPORATED



Sistema Laibritan Papebleko Guahan



HAGÁTÑA RESTORATION AND REVITALIZATION AUTHORITY



PBS GUAM

**Conditions for Duplication and/or Loan:**

1) The Guam Public library System permits patrons and others to loan or duplicate materials for exhibits, research, collections, publications, electronic/digital media, video production and other purposes. All duplicating and/or loaning materials is done with the approval of the Director of GPLS only.

2) GPLS shall require one of the following two credit lines, or a similar statement of all objects used:

**“From the Collection of the Guam Public Library System”  
“Courtesy of the Guam Public Library System”**

3) Objects borrowed shall remain in the location specified in the Agreement Form. The director of GPLS shall be notified of any change location prior to the change.

4) Materials for duplication or loan shall be returned in the same condition as when removed from GPLS.

5) Duplicated or loaned materials are for one-time use only.

6) Materials for duplication or loan can only be used for sole purpose specified in Agreement Form.

7) GPLS requests at least one copy of the finished work at time of completion.

8) The Director of GPLS has the right to recall any materials at anytime.

**Liability**

The patron/borrower will be responsible for materials not returned or damaged.

The patron/borrower acknowledges that he/she accepts the Conditions for Duplication or Loan. **Attachment A** lists materials received by patron.

Signature of patron/borrower: \_\_\_\_\_  
(signature)

Title of position: \_\_\_\_\_  
(print)

Institution/organization/company: \_\_\_\_\_

Date: \_\_\_\_\_

“Department of Chamorro Affairs is an Equal Opportunity Provider and Employer”



DIPATTAMENTON I KAOHAO GUINAHAN CHAMORRO  
**DEPARTMENT OF CHAMORRO AFFAIRS**



Honorable Edward J.B. Calvo  
 Governor of Guam

Joseph Artero-Cameron  
 President, DCA

Raymond S.Tenorio  
 Lieutenant Governor of Guam



**Attachment A**



**List of Material(s) for Duplication and/or Loan**

Call Number	Title/Description	Type: AV, Book, Picture, etc.	Condition	Estimated value & Director's initial



Received by:

\_\_\_\_\_  
 Patron

\_\_\_\_\_  
 Director

\_\_\_\_\_  
 Date

**Approved by the  
 Guam Public Library System  
 Board of Trustees  
 September 21, 1998**

"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

Terlaje Professional Building • 1st Floor 194 Hernan Cortez Avenue Hagåtña, Guam 96910  
 P.O. Box 2950 Hagåtña, Guam 96932 • Phone: (671) 475-4278/9 • Fax: (671) 475-4227



DIPATTAMENTON I KAOGHAO GUINAHAN CHAMORRO  
DEPARTMENT OF CHAMORRO AFFAIRS

Honorable Edward J.B. Calvo  
Governor of Guam

Joseph Artero-Cameron  
President, DCA

Raymond S.Tenorio  
Lieutenant Governor of Guam



**Guam Public Library System**  
**Charges for duplication of photographs**



**Black and white prints:**



<u>Size</u>	<u>From Negatives</u>	<u>From Print</u>
5 x 7	\$ 2.50	\$ 3.50
8 x 10	\$ 5.00	\$ 6.00
11 x 14	\$ 10.00	\$ 11.00



**Color Prints:**



<u>Size</u>	<u>From Negatives</u>	<u>From Print</u>
5 x 7	\$ 3.00	\$ 4.00
8 x 10	\$ 6.00	\$ 7.00
11 x 14	\$ 12.00	\$ 13.00



**Approved by the  
Guam Public Library System  
Board of Trustees  
September 21, 1998**

**Completed forms can be returned to GPLS via fax at (671) 477-9777 or email at [gpls@gpls.guam.gov](mailto:gpls@gpls.guam.gov). Should you require further information or assistance, call us at 475-4751.**

"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

Terlaje Professional Building • 1st Floor 194 Hernan Cortez Avenue Hagåtña, Guam 96910

P.O. Box 2950 Hagåtña, Guam 96932 • Phone: (671) 475-4278/9 • Fax: (671) 475-4227