



GUAM PUBLIC LIBRARY SYSTEM
POLICIES AND PROCEDURES

CATEGORY: Confidentiality of Library Records
APPENDIX: #9

PAGE: 1 of 1

Public Law: 25-79 -- Sunshine Reform Act of 1999. A library or library system operated with public monies shall not allow disclosure of any record or other information, written or oral, which identifies a user of library services as requesting or obtaining specific materials or services or as otherwise using the library.

1. The Board recognizes that circulation records and other records identifying the names of library users be confidential in nature.
2. Such records shall not be made available to any agency of state, federal, or local government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal or administrative discovery procedures or legislative investigative power.
3. Those records will be made available only at such time as a proper showing of good cause has been made in a court of competent jurisdiction.

*NOTE: Point 3, above, means that upon receipt of such process, order, or subpoena, the Territorial Librarian will consult with the Attorney General to determine if such process, order, or subpoena is in proper form and if there is a showing of good cause' for its issuance; if the process, order, or subpoena is not in proper form or if good cause has not benn shown, they will insist that such defects be cured.