



GUAM PUBLIC LIBRARY SYSTEM  
POLICIES AND PROCEDURES

CATEGORY: Registration  
Appendix #3

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Library cards are free to all residents who live on Guam. Patrons ages six and above can apply for a library card at any of our six libraries, and the Bookmobile (Bookmobile is temporarily down for major maintenance, November 2015).

At the time of registration, patron is given two (2) forms to fill out and return:

- 1st form is the Application for library card. Library cards will be available same day upon completion of application.
- 2nd form is the Internet Agreement Form. Upon review and understanding the GPLS Internet Use Policy, the patron must check mark all that applies (\*), print / sign and date.

All library cards expired five (5) years from the date of application. To obtain a library card, each person must provide proper identification as follows:

1. **ADULTS** must show identification (I.D.) or any combination of IDs that includes the following: 1.) current picture, 2.) current address. Acceptable identification(s) include Driver's License, Government of Guam I.D., Military ID, Passport, MCB card, Automobile Registration, Bank statement, or personal mail with current postmark, Visa or birth certificate.
2. **CHILDREN (ages 12 and under)** must have the application form signed by a parent or Legal Guardian (must show certified copy of Legal Guardianship) in front of a Library Technician and present any acceptable IDs.
3. **MINORS** without his/her own form of identification **must obtain** a Parent or Legal Guardian's signature when applying for a library card. Parent or Legal Guardian **must** sign names in front of a Library Technician and **must** show acceptable ID's.
4. **UNIVERSITY / COLLEGE / HIGH SCHOOL** students may use the following identification (ID): Current and valid student ID card issued by the school.
5. **BOOKMOBILE APPLICANTS:** Library cards will be available upon submission of completed library card application.
6. **SCHOOL APPLICANTS:** Library cards will be available in one (1) week.