



## Official Award Notification for Grants and Cooperative Agreements

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Recipient Information	
Recipient Name : Guam Public Library System	
Recipient Address : 254 Martyr Street Hagatna, GU 96910	Recipient Unique Entity Identifier : 855032215  TIN No : 980018947
Recipient Authorizing Official : Edward Calvo	Recipient Project Director : Sandra Stanley
Basic Award Information	
CFDA Name : LSTA State Grants	CFDA Number: 45.310  Federal Award Date : July 22, 2015
Federal Award Identification Number (FAIN) : LS-01-15-0059-15	Amount of Federal Funds Obligated by this Action : 07/22/2015 \$36,000.00 Original Award
Period of Performance Start Date : August 01, 2015  Period of Performance End Date : September 30, 2016	Total Amount of Federal Funds Obligated : \$ 36,000.00  Total Approved Cost Sharing or Matching : \$ 0.00  Indirect Cost Rate : 0.00
Federal Award Performance Goals :  Grantee is to report on performance as designated in the Grants to States Program Manual.	
Reporting Schedule : Final Financial Dec 29 2016 Final Narrative Dec 29 2016	



## Official Award Notification for Grants and Cooperative Agreements

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### Basic Award Information

1. This grant is awarded for the purposes identified in the grantee's application for the FY 2015 LSTA Competitive Grants for the Pacific Territories, Freely Associated States, and the Virgin Islands, except as indicated by any attached correspondence from the grantee amending the project in accordance with the provisions in paragraph 2 below and the attached "Conditions of Acceptance." Attachment of such correspondence to this Award Notification shall constitute IMLS approval of amendments contained therein. No other amendments or revisions are approved.
2. No changes, other than those described in the "Conditions of Acceptance," may be made in the project without prior written approval from IMLS. Changes requiring prior approval include changes in the scope of work, key personnel, grant period, or changes in the project budget beyond those permitted by the "Conditions of Acceptance." All requests for approval of changes should be made to the Associate Deputy Director for Library Services, IMLS, 1800 M Street, NW, 9th floor, Washington, D.C. 20036, or by e-mail to (rdale@imls.gov).
3. Award terms and provisions, including payment and reporting procedures, are incorporated in the "Conditions of Acceptance." P. L. 104-208, as amended. CFDA No. 45.310
4. The first request for payment will indicate the grantee's acceptance of the award and compliance with the LSTA statutory and regulatory requirements.

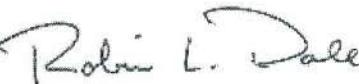
### IMLS Contacts

Questions related to the programmatic aspects of the grant should be addressed to :

Program Staff Contact :	Program Staff Contact Phone :	Program Staff Contact EMail :
Teresa DeVoe	202-653-4778	tdevoe@imls.gov

Questions related to the financial aspects of the grant should be sent to the financial specialist for your award, whose name and contact information may be found at : <http://www.imls.gov/recipients/administration.aspx>

### IMLS Authorized Official

Signature 	Name and Title Robin L Dale Associate Deputy Director
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### Accounting Code

59150301P0.2015.LP150.75020.410



DIPÂTTAMENTON I KAOHAO GUINAHAN CHAMORRO  
**DEPARTMENT OF CHAMORRO AFFAIRS**



Honorable Edward J.B. Calvo  
Governor of Guam

Joseph Artero-Cameron  
President, DCA

Raymond S.Tenorio  
Lieutenant Governor of Guam



March 24, 2015



Dr. Daisy Carreon  
Regional Educational Laboratory-  
Pacific at McRel  
1003 Bishop Street  
Honolulu, Hawaii 96813

**RE: Institute of Museum and Library Services and Technology  
Act Competitive Grants for the Pacific Territories, Freely  
Associated States, and Virgin Islands, 2015 Application by the  
Guam Public Library System**

Dear Dr. Carreon:

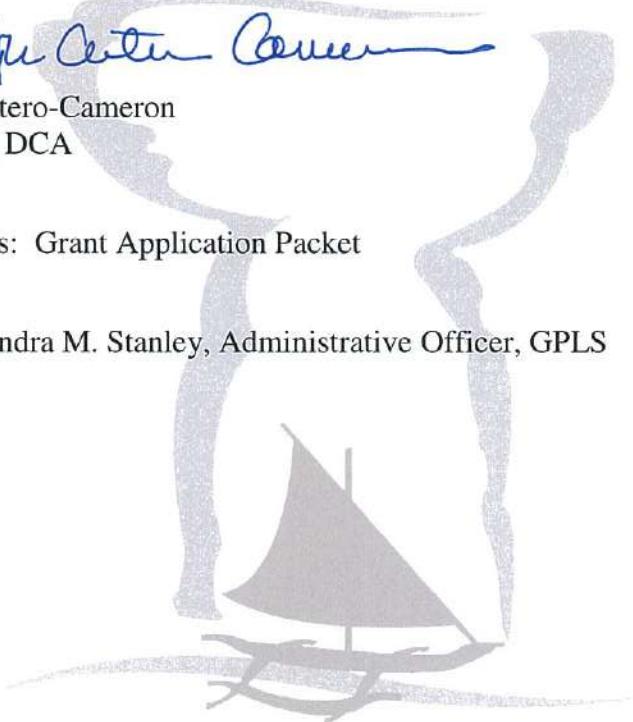
*Håfa Adai!* The Guam Public Library System is pleased to submit its application packet for the above grant for 2015 prepared by Administrative Support Staff. Should you require additional information, you may contact me at (671) 475-4753 or (671) 475-4755, Monday through Friday from 8:00 a.m. until 5:00 p.m.

Sincerely,

Joseph Artero-Cameron  
President, DCA

Enclosures: Grant Application Packet

cc: Sandra M. Stanley, Administrative Officer, GPLS



"Department of Chamorro Affairs is an Equal Opportunity Provider and Employer"

Terlaje Professional Building • 1st Floor 194 Hernan Cortez Avenue Hagåtña, Guam 96910  
P.O. Box 2950 Hagåtña, Guam 96932 • Phone: (671) 475-4278/9 • Fax: (671) 475-4227

**LIBRARY SERVICES AND TECHNOLOGY ACT  
COMPETITIVE GRANTS FOR THE PACIFIC AND U.S. VIRGIN ISLANDS**

**FACE SHEET**

1. Name of person responsible for grant project ► Ms. Sandra M. Stanley, Administrative Officer  
(Alternate: Mrs. June M. Aflague, Administrative Assistant)
2. E-mail address ► [sandra.stanley@guampls.guam.gov](mailto:sandra.stanley@guampls.guam.gov)  
[june.aflague@guampls.guam.gov](mailto:june.aflague@guampls.guam.gov)
3. Business Phone ► (671) 475-4754 or (671) 475-4755
4. Fax Number ► (671) 477-9777
5. Applicant (name of library, school, organization, etc.) Guam Public Library System
6. Applicant Mailing Address 254 Martyr Street
7. City, State/Territory, Zip Code Hagatna, Guam 96910
8. Employer Identification Number (required) ► 980018947
9. DUNS Number (required) ► 8550032215
10. Grant Amount Requested \$30,000.00
11. Match for Project (if required) \$-0-
12. Grant Period August 1, 2015 to September 30, 2016
13. Identify other Federal agencies that either have contributed support or have a pending proposal for support of these project activities and indicate the value of contributed or requested aid.

Name of Agency	Note if Contributed or Pending	Amount
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14. In the space below, include the names of any organizations that are official partners of the project.

15. Name and Title of Authorized Certifying Official ► Edward J.B. Calvo, Governor of Guam

16. E-mail address of Authorized Certifying Official ► [governor@guam.gov](mailto:governor@guam.gov)

17. Certification: \_\_\_\_\_  
of Authorized Certifying Official

MAR 23 2015

Date

Signature

**LIBRARY SERVICES AND TECHNOLOGY ACT  
COMPETITIVE GRANTS FOR THE PACIFIC AND U.S. VIRGIN ISLANDS**

**APPLICATION CHECKLIST**

Please attach this checklist to the top of the original copy of your application. See the section on Application Contents for instructions on how to assemble the application package.

**Check off the items included in your application.**

**FACE SHEET** ► X

**ABSTRACT** ► X

**NARRATIVE** ► X

**SCHEDULE OF COMPLETION** ► X

**BUDGET**

**Budget Narrative** ► X

**Budget Form** ► X

**PARTNERSHIP AGREEMENT** ►  
(if applicable)

**APPLICANT AND PARTNER(S)** ►  
**ORGANIZATIONAL PROFILES** X

**ATTACHMENTS**

**Resumes** ► X (6)

**Other** ► X Org. Chart

**ASSURANCES AND CERTIFICATIONS** ►  
for 2015 GRANT AWARD X

**SF-424B ASSURANCES – NON-CONSTRUCTION PROGRAM** ► X

## ABSTRACT

The Guam Public Library System (GPLS) mission is to provide free and open access to information and ideas fundamental to a democracy to every resident of Guam, and will protect intellectual freedom, promote literacy, encourage lifelong learning, and maintain cultural materials. In keeping with part of its mission, GPLS provides access to multiple forms of information through its LAN (local area network) and its WAN (wide area network). The LAN uses TCP-IP protocol either on wired Ethernet or wireless 802.11g. GPLS receives its Internet and network services through the Department of Administration (DOA) Office of Technology, who manages the following systems:

Microsoft Active Directory  
Microsoft Exchange – Email  
Horizon – Integrated Library System  
Alchemy – Document Management  
Power 7 – Finance software for timekeeping, budgeting and procurement  
Sonic Wall – Firewall and Content Management

GTA Teleguam provides Metro Ethernet Transport Services at 25 MBPS between the Hagatna branch and the DOA Office of Technology, and Managed Router Services. GTA Teleguam monitors network usage and acquires additional bandwidth and resources as required by growing demand. IT&E provides MiFi Wireless Internet Services at GPLS branch libraries, which are located in the villages of Agat, Barrigada, Dededo, Merizo and Yona, provided free of charge. GPLS uses a SonicWall Virtual Private Network connection to access to the Horizon ILS from the branch libraries.

The initial objective would be for GPLS to upgrade its computers which are currently running on the old Windows XP and Vista systems. Approximately 56% of the existing workstations located throughout all of the branch libraries are obsolete. The systems' running on Windows XP and Vista are not supported by Microsoft and in turn poses significant security risks to these workstations and the library's network. While GPLS has endured working with outdated equipment, it is important to note that they have made some progress in updating their technology.

The final objective will be to provide library staff and patrons with a reliable and secured network access to the Integrated Library System to help increase patronage and customer satisfaction. The new computers will be in line with the existing inventory. Access to computers and the internet is an important service that will allow GPLS to educate the community with updated technology and to address the computing and information needs of all kinds of users from seniors who have never touched a keyboard to the young entrepreneurs. Results of this project will be shared on the website and community events, including the availability of resources.

## NARRATIVE

**1. STATEMENT OF NEED. A Brief Description of the Community.** Guam is a United States Territory in the western Pacific located about three-quarters of the way from Hawaii to the Philippines. Guam is approximately 212 square miles with a population of approximately 180,692 people of different ethnic and cultural backgrounds. *Chamorros* comprise the island's indigenous population and the island's "*Manamkos*" ("elderly") are considered a very important part of their culture. Other ethnic groups, in order of size, include Filipinos, other Pacific Islands, Caucasians, and Asians. In addition, there are a large number of Americans including roughly 12,000 U.S. military related personnel stationed on Guam. The government and construction industry generate a large percentage of local jobs. The private sector depends heavily on tourism. It remains sluggish as the economy in this part of the world continues to be low and tourism in Guam has not yet regained the strength it had before 9/11. With the recent catastrophic and life changing events that took place in Japan, tourism has dropped even more in the range of about twenty to thirty percent. The national and regional increases in costs of land, housing and commodities have lowered the standards of living for most people on the island, and as gas prices continuously climb, it is beginning to affect most of the residents' livelihood and there seem to be no relief insight anytime soon. Government revenues and educational spending remain low. Guam has an inordinate percentage (28.6%) of its population that is under the age of fifteen and a birth rate more than 1-1/2 times that of the United States. The figures for unemployment and the percentage of people living below the poverty line are also roughly 1/2 times that of the United States.

**Current Status of the Library and its Services.** The Guam Public Library System (GPLS) currently provides library service to the whole island community of Guam, with its branch libraries located in several villages ("village" - *small island communities-municipalities*) around the island. This includes individuals with special needs and Guam's elderly. As part of its outreach program, GPLS has a Bookmobile that visits these villages. The Nieves M. Flores Memorial Library is the Main Library and is centrally located in Hagåtña, the capitol of Guam. The branches are located in the villages of Agat, Barrigada, Dededo, Merizo and Yona. Several schools, low-income housing and daycares are also located near several of these branches. The main library was built in 1954 and is an aging facility. Through the years, it has closed down due to problems such as its air-conditioning system and being short-staffed. All GPLS branch libraries are similar in design, holdings and operation and staffed by one library technician. All branch libraries (5) and the main library are still under the purview of the Guam Public Library System and not the respective village mayors. The Main Library has a print collection of 258,241 copies, 17,968 audio's, 1,359 serials and approximately 57,106 library cardholders. The local library budget covers mostly employee wages with little for additional programming. Most equipment, computers, materials and outreach programs are only possible through IMLS, or other grants. GPLS currently has a total of 65 heavily used public access and Internet computers.

The Guam Public Library System (GPLS) has 20 full-time staff members, 9 of whom are Library Technicians. GPLS is also the main depository of federal and local public documents. (*Title 5 Guam Code Annotated, Chapter 80, Section 80120, Government Depository, Public Law No. 17-36:2, Amended by Public Law No. 25-069:3*), dignitaries, events and places. We are not aware

of any duplicates made available elsewhere, nor are we partners with anyone outside the territory.

### **What Needs Will Be Met By This Project and How Were Those Needs Determined.**

The Guam Public Library System (GPLS) will provide workstations with updated programs, and reliable access to the Integrated Library System. More than half of its current inventory are not supported by Microsoft, therefore presents a threat to the entire network.

## **2. PROJECT DESIGN**

Nearly 2/3 of the computers at GPLS used for patrons are obsolete. They have inadequate resources to meet the demands of the average computer user, and most of these computers have operating systems which are no longer supported by Microsoft. GPLS computers should be replaced immediately to eliminate the security risks their existing operating system. Microsoft will not provide automatic fixes, updates or online technical assistance which reached end of support on April 8, 2014. The Department of Administration (DOA), Office of Technology provides a Systems Analyst to GPLS to manage their overall Information Technology projects and general support tasks and is responsible for coordinating system upgrades for the GPLS Horizon Integrated Library System (ILS) and Alchemy Document Management System (DMS), in addition to managing support requests. In order for GPLS to meet the growing needs of its patrons and continue to promote literacy, it would have to replace the workstations. Its role is to provide value added products and services to guide and direct patrons to excellent sources of electronic information. To some that have no computers or internet access at home, through computers it provides the only link to the outside world. Access provided to library patrons will be secure and in compliance with the Children Internet Protection Act (CIPA). Both staff and patrons will be supported by up-to-date technology to ensure quality services that are efficient and cost-effective. GPLS expects to see an increase of its patrons with the added addition of a *NEW* children's library and cyber café, a project funded through the Department of Interior. Groundbreaking for this project is expected to start within the next couple of months.

## **GOALS, OBJECTIVES AND ACTION STEPS**

**Goals:** Replace 30 workstations that use Microsoft Windows XP Professional/Vista that is no longer supported by Microsoft. The systems currently pose a security threat to the entire GPLS network.

**Objective:** Develop a plan to replace obsolete hardware and software and upgrade the enterprise system at the Guam Public Library System (GPLS) in order to remain current with technology, which ensures security and limits vulnerability.

**The Project and the Library's Long Range Goals:** The Guam Public Library System (GPLS) long range goals with these new computer workstations will fall in line with its past and current IMLS Five-Year Grants' Technology Plan/Assessment. The new computer workstations purchased will allow the library to create new programs that will promote literacy, lifelong learning, and to reach those underserved patron groups through outreach to educate and develop skills for the 21<sup>st</sup> century. This project will create for underprivileged households to take advantage of computer and internet access at any of the branch locations closest to them. New computers will lead to increase use of the library and its resources.

**Action Steps and Activities to Implement the Project:**

1. **Procure necessary equipment and Supplies.** The library's first step in reaching its goal is to procure the computer inventory. The Guam Public Library System (GPLS) Administrative Support Unit (ASU) staff will process whatever is necessary to procure. The Department of Administration (DOA) Office of Technology will provide guidance for the procurement of new computer inventory, based on established standards with the Government of Guam.
2. **Technological Support and Installation.** As DOA Office of Technology provides GPLS a System Analyst to manage their overall projects and tasks, they will ensure that the proper software is installed into each workstation. An updated word processor (Microsoft Office), an anti virus system (Norton Symantec), and a disk-protection program are just a few of the software that will be installed to protect the integrity of the library's network and overall health of the computer. The System Analyst will also ensure adequate operation of all computers and a rotation schedule for computer maintenance will be developed.
3. **Implement the Project.** The last action step needed to implement the project would be for the Administrative Support Unit to document all computer inventories purchased. All computers will also have to be registered on the Department of Administration's (DOA) physical inventory of fixed assets. All items will be tagged by DOA. The ASU staff will record the serial numbers on the CPU (Computer Tower), document the number of monitors, keyboards, mouse, etc. They will also assign and distribute the computer workstation between the Hagatna Main library and its branches (Agat, Barrigada, Dededo, Merizo, and Yona). The System Analyst will oversee the installation at all locations to ensure that the computer workstations are properly connected for the patrons use.

**Application of Technology including strategies to service, maintain, and upgrade proposed hardware and software.**

In order to ensure adequate security for the GPLS network, Virus, Malware and Spyware definitions should be updated and full anti-virus, anti-malware and anti-spyware system scans should be performed weekly on all computers. Patron computers should be setup with disk-protection. This will ensure that the computer will revert back to the way the computer was configured at a particular point in time. If patrons save work or download from the internet, it will get wiped away when the computer restarts.

Technical Support tasks for GPLS are performed by the Clerk Typist III, who performs these tasks as collateral duties in addition to her administrative duties. Both the Systems Analyst and the Clerk Typist III, work collaboratively with each other and are both technically proficient as they utilize technologically advanced systems, in order to better serve the growing needs of our staff and patrons. GPLS is capable of maintaining and upgrading of all the library and grant equipment and software. There is a strong relationship with Guam's Department of Administration, Office of Technology which will provide technical support upon request.

**Plan to maintain and continue the positive changes after the period of federal funding.**

The project will be maintained by the Guam Public Library System (GPLS) Administrative Support Unit and the Computer Systems Analyst. New workstations will allow GPLS to offer more patrons computer stations at its main library and all branch locations. Patrons rely on computers to take fundamental steps in their everyday lives, homework, research, find work, apply to college, connect on social media, manage bank accounts, and read the daily newspaper, just to name a few. It also allows the staff to connect patrons to all of the resources, services and tools available online.

**3. MANAGEMENT AND PERSONNEL. Completion of the Project by Managing of Resources, Funding, Facilities, Equipment and Supplies.** Scheduling and planning of all activities will be done with the direct supervision and participation of the GPLS (IMLS) Project Director, the Administrative Assistant, the Program Coordinator, and the Clerk Typist III. They have been following a plan and procedures which have completed projects related to the IMLS Five-Year grant and will follow that model. In addition, a Computer System Analyst will continue to work collaboratively with the close supervision of the GPLS Project Director. The selection and procurement of the services and supplies for the program will be done by the GPLS Administrative Support Unit with the advice, recommendation and the technical support from the Computer Systems Analyst and Guam's Department of Administration, Office of Technology.

**Personnel Experience, Expertise and Time Commitments.** The following are the Guam Public Library System (GPLS) staff committed to this project with resumes attached: **Ms. Sandra M. Stanley, Administrative Officer and Project Director** for the Guam Public Library System has been employed at GPLS since 2004 and has been overseeing the completion of GPLS' IMLS Five-Year projects. She will be serving as the Project Director for this project. Ms. Stanley has successfully participated in several library grants over the years with over 20 years of management and supervisory experience. She is currently responsible for the management of all grants which involves management of a budget to purchase materials, software and equipment and it's required reporting. Ms. Stanley has also worked closely with the IMLS Senior Program Officer since employed with GPLS in 2004. She has also continued to work closely with the Library Technician Supervisor for ideas and ways to improve the library services at GPLS. **Mrs. Teresita L.G. Kennimer, Library Technician Supervisor**, has had over twenty-eight (28) years of experience working at GPLS. She has been involved with IMLS grant, including the Five-Year Plan. She has also worked closely with past GPLS Librarians, Directors and Library Technicians in improving library services with Circulation and Reference, Technical Processing, etc., relating to patron library services. Mrs. Kennimer will be assisting throughout this project. **Administrative Support Unit** staff is **Mrs. June M. Aflague, Administrative Assistant** and **Mrs. Rowena Morales, Clerk Typist III**, who will work closely with the Project Director to assist with the project's activities, budgeting and financial reporting, including necessary paperwork for the procurement of items for the project. **Mr. Frankie Aflague, Program Coordinator I**, will assist in this project. All key personnel will also work closely with the Computer Systems Analyst. All other GPLS staff are full-time employees who will incorporate grant responsibilities into their daily work schedules from gathering of statistics, progress of the project and reporting requirements.

Time commitments will be increased during important periods when grant activities are scheduled and when statistics and reports are due. All Guam Public Library System (GPLS) staff will work towards completion of this project. The Project Director along with the support of its Administrative Support Unit will ensure reporting requirements are promptly submitted.

#### **4. EVALUATION. Baseline and Final Data to Measure Achievement.**

Baseline date will be tracked through the Schedule of Completion. GPLS will document and submit all serial numbers to register and submit physical inventory of fixed assets with the Department of Administration.

**Evidence of Ongoing and Comprehensive Evaluation to Assess Progress.** The project will use the following criteria that have been designed to gather baseline and final data.

**1.) For general public and staff accessibility.** Anticipated results of this project are improved and convenient access to electronic information resources. Patrons will be assisted as needed by knowledgeable, trained staff that can help them make the best use of both new and traditional information resources. GPLS requires Library Patrons to sign a ***Patron Internet Agreement*** in order to use Library computers. This agreement acknowledges that the patron has read, understood and agrees with the GPLS Library Use Policy, the GPLS Internet Policy and the GPLS Printing/Copying Price List. The GPLS Systems Administrator under the Department of Administration Office of Technology has the authority to conduct periodic audits of GPLS computer equipment to ensure compliance with the government's computer use policies. Technology measures are in place for both the staff and the general public as they are supported by up-to-date technology. **2.) Progress.** After the schedule of completion has been implemented, an indicator of the progress would be the record log of inventory of the new computers.

**Measurement of the Impact of New or Improved Services for the Community.** Community satisfaction will be determined through two surveys that will be developed by the Evaluation team consisting of the Project Director and all key personnel involved in this project. The first survey will be collected from patrons as they are utilizing the new computer workstations. Photos will be taken and posted on the website as the new computers are installed along with project documentation of its progress. The second survey will be collected from the general public visiting the library and on its website to gauge from the community on how we can better serve their needs with technology. This information collected will be used to improve and upgrade library services for the community. The library is always looking for ways to improve with its free access to computers and internet, research resources, programs and classes, job and career resources, free events and activities, free meeting spaces, quiet study spaces and staff assisting patrons, thus, improving library services to the whole community.

Computers and internet access must be provided for patrons who cannot afford or purchase internet in their home area. It will also serve as an avenue for patrons on a wide range of reasons, whether it's because they do not have access elsewhere, needed faster internet speed, wanted technical help from a library staff, or simply wanted to work somewhere more peaceful and inviting. The focus on access is more important than before in this digital age. The level of service should improve with increase patronage and higher expectations from the public.

## **OUTLINE OF OUT-COME BASED EVALUATION: NEW COMPUTERS**

The evaluation team will incorporate an outcome based model to determine data, measure information that is most important and develop an appropriate plan. The following chart details important program participants and what they will evaluate.

**Program Name:** New Computer Workstations

<b>Who are the Program Influencers?</b>	<b>What do they want to know</b>
GPLS Staff	Is there a need? Are we meeting that need? Can it be duplicated by other agencies? Will it increase library use or strengthen the library profile in the community?
GPLS IMLS Project Director and the GPLS Library Technician Supervisor	Are the new workstations effective? Are they effective and how can they be improved?
Government/Library Board	Is it worthwhile? Is it helping the library complete its mission? Is it maximizing library/government resources?
Other Libraries/Agencies	Can it be duplicated?
Patrons (general public), students and Library Technicians	Is it improving public's accessibility? Is it improving staff's accessibility and retrieval for accurate and better service?

**What is the purpose of the computers?** To introduce to patrons and participants to a viable source of information and service which they can access at their local library. It will boost educational performance and teach research and computer skills.

**For whom:** For the whole island community, library patrons.

**For what outcome and benefit?**

- To remain current with changing technology.
- Increase computer knowledge and skills
- Increase use of the library by participants and their families
- Raise awareness of the availability of the updated resources and importance of the local libraries.

The following chart details the planned inputs and expected outputs which will be measured to best evaluate the success of the program.

<b>Inputs</b>	<b>Activities</b>	<b>Services</b>	<b>Outputs</b>
Computers, Equipment	Install, maintain	Public use and instructional use	Increase public access
GPLS Project Director, GPLS Library Technician Supervisor, GPLS staff and volunteers	Staff development	Continued technology training	Enhancement of skills and knowledge

### **Plan for Documenting Results – Both Expected and Unexpected**

The Guam Public Library System will post an events and calendar page on its website with feedback forms. The feedback forms will allow for requests on how the program would benefit

from change or what improvement may be added. The website will also document the activities with participants' comments and photos to generate interest.

**5. Regional Impact. Evidence of Adaptability of Projects to Other Pacific Region or Island Environments.** Since Guam is an island and its destination being in the Pacific Region, neighboring islands with a public library and without updated computer workstations, software and updated technology would benefit from having knowledge of how this program is implemented. This will greatly benefit them knowing that a neighboring island experiences the same problems of non-availability of resources.

**Dissemination of Project Results.**

The evaluation of the impact of this project will be disseminated in a variety of ways. The library website will advise the public of the new computers, post photos, and data collected from the surveys, and the local media will be enlisted to help create public awareness. The value of the project to the Guam community will also be shared at any organizational meetings and networking.

# Schedule of Completion

Guam Public Library System  
IMLS Competitive Grant Proposal 2015

# Schedule of Completion

Guam Public Library System  
IMLS Competitive Grant Proposal 2015

Activities start and ongoing =  Activities stops = 

**LIBRARY SERVICES AND TECHNOLOGY ACT**  
**COMPETITIVE GRANTS FOR THE PACIFIC AND U.S. VIRGIN ISLANDS**  
**PROJECT BUDGET FORM**

(Round off amounts to the nearest dollar)

Name of Applicant ► Guam Public Library System

<b>Direct Costs</b>	<b>IMLS</b>	<b>Match(**)</b>	<b>Total</b>
Salaries and Wages	\$-0-	\$	\$ (# of people: )
Fringe Benefits	\$-0-	\$	\$ (% of salary: )
Travel (# of trips ____)	\$-0-	\$	\$ (# of people: )
Supplies, Materials & Equipment	\$28,800.00	\$	\$
Contracts & Subawards	\$	\$	\$
Other	\$	\$	\$
<b>Total Direct Costs</b>	\$	\$	\$
<b>Administrative Costs*</b>	\$1,200.00	\$	\$
<b>Total Costs</b>	\$30,000.00	\$	\$

**Amount of Cash Match (\*\*) \$**

**Value of In-Kind Contributions (\*\*) \$**

**TOTAL Cash Match + In-kind\*\* \$**

**TOTAL AMOUNT REQUESTED FROM IMLS \$30,000.00**

**TOTAL AMOUNT FOR PROJECT \$30,000.00**

\* Only 4 % of IMLS funds for a grant may be used for Administrative costs.

\*\* U.S. Territories are not required to provide match for Federal funds; but the Freely Associated States must provide match. The **required match is at least 34% of the total project costs** (not just 34% of funds requested from IMLS).

## 6. BUDGET NARRATIVE

The Department of Administration (DOA) Office of Technology will assist and provide guidance in the procurement of the replacement of 30 + workstations to be in line with its current inventory at the Guam Public Library System (GPLS). The approximate total number of GPLS employees to work on this project during initial implementation are at least three (3) to ensure that the Requisitions and Purchase Order are processed accordingly and services are delivered by vendor; the Computer Systems Analyst will ensure adequate operation of all computers. At least two (2) are also assigned to assist with this project.

**Salaries and Wages** will be incurred by the Guam Public Library System (GPLS) for one (1) Administrative Officer with two (2) Administrative Support Unit staff, one (1) Program Coordinator and one (1) Library Technician Supervisor.

**Fringe Benefits** will be incurred by the Guam Public Library System (GPLS) for one (1) Administrative Officer with two (2) Administrative Support Unit staff, one (1) Program Coordinator and (1) Library Technician Supervisor.

**Consultant Fees & Travel.** The Guam Public Library System has none at this time.

**Supplies.** Evaluation and questionnaire forms will cost approximately \$330.00, with the budget allowed by this grant.

**IMLS total for Supplies comes to: \$ 330.00**

**Equipment. \$ 28,470.00**

**Administration costs.** **IMLS total for Services comes to: \$28,800.00**

**Total for Administrative Indirect costs: \$ 1,200.00**

**Other costs**

**Total for Other costs: \$0.00**

**Total Direct Costs: \$28,000.00**

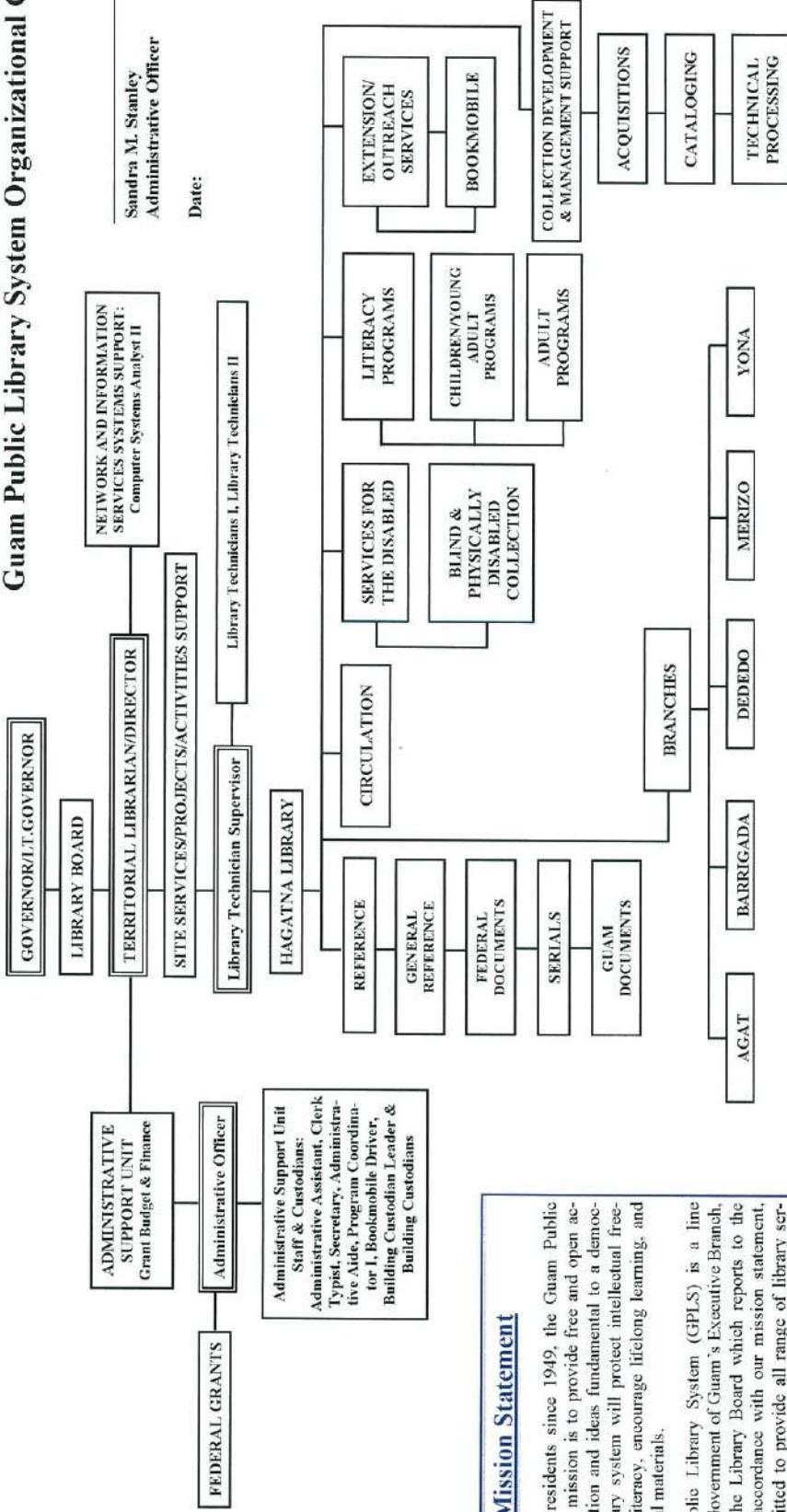
**Total Indirect Costs: \$1,200.00**

**Total All Costs: \$30,000.00**

**TOTAL AMOUNT REQUESTED FROM IMLS \$30,000.00**

**TOTAL AMOUNT FOR PROJECT \$30,000.00**

## Guam Public Library System Organizational Chart



## Mission Statement

Serving Guam residents since 1949, the Guam Public Library System mission is to provide free and open access to information and ideas fundamental to a democracy. The library system will protect intellectual freedom, promote literacy, encourage lifelong learning, and maintain shared materials.

The Guam Public Library System (GPLS) is a line agency under Government of Guam's Executive Branch, serving under the Library Board which reports to the Governor. In accordance with our mission statement, GPLS is committed to provide all range of library services to the entire population of Guam and patrons of the Pacific region. Services include access to libraries, materials, technology and programs.



State: Guam

### **Assurances and Certifications for 2015 Grant Award**

All State Library Administrative Agencies receiving Library Services and Technology assistance under 20 U.S.C. § 9121 et seq., as amended, must comply with applicable statutes and regulations including but not limited to those cited below. To receive Federal assistance, all applicants must provide this signed Statement of Program Assurances and Certifications.

The undersigned, on behalf of the State Library Administrative Agency (SLAA), agrees that the SLAA will comply with the following:

**(a) Legal Authority and Capability**

Pursuant to 20 U.S.C. § 9122(5), the SLAA provides assurance that it has the fiscal and legal authority and capability to administer all aspects of the LSTA, that it will establish the State's policies, priorities, criteria, and procedures necessary to the implementation of all programs under this Act (including the development of a State Plan), and that it will submit copies of these materials for approval as required by regulations promulgated by the Director of the Institute of Museum and Library Services (IMLS).

**(b) Internet Safety**

Pursuant to 20 U.S.C. § 9134(b)(7), the State Library Administrative Agency provides assurance that it will comply with 20 U.S.C. § 9134(f), which sets out standards relating to Internet Safety for public libraries and public elementary school and secondary school libraries that do not receive services at discount rates under § 254(h)(6) of the Communications Act of 1934, and for which IMLS State Program funds are used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet.

**(c) State Plan**

Pursuant to 20 § U.S.C. 9134(b)(8), the SLAA provides assurance that it shall make reports, in such form and containing such information, as the Director may require reasonably to carry out the State Plan and to determine the extent to which funds provided under this Act have been effective in carrying out the purposes of the LSTA.

**(d) Compliance with IMLS Regulations**

The SLAA agrees that it will comply with all applicable IMLS regulations, including those in 2 C.F.R. §3187.12 – Federal statutes and regulations on nondiscrimination; 45 C.F.R. part 1110 – Nondiscrimination in Federally Assisted Programs; and 2 C.F.R. Chapter XXXI, including 2 C.F.R. part 3185 – Nonprocurement Debarment and Suspension, 2 C.F.R. part 3186 – Requirements for Drug-Free Workplace (Financial Assistance), and 2 C.F.R. part 3187 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).

**(e) Federal Funding Accountability and Transparency Act**

The SLAA agrees that it will comply with the Federal Funding Accountability and Transparency Act (FFATA or Transparency Act – P.L. 109-282, as amended by § 6202(a) of P.L. 110-252) subaward and executive compensation reporting requirements. The SLAA further provides assurance that it will comply with all other applicable Federal statutes and regulations and OMB circulars in effect with respect to the periods for which it receives grant funding.

**(f) Trafficking in Persons**

The SLAA agrees that it will comply with the Trafficking in Persons requirement set forth in Appendix A hereto.

**(g) Nondiscrimination**

The authorized representative, on behalf of the SLAA, certifies that the SLAA will comply with the following nondiscrimination statutes and their implementing regulations:

- (a) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 et seq.), which prohibits discrimination on the basis of race, color, or national origin (note: as clarified by Executive Order 13166, reasonable steps must be taken to ensure that limited English proficient (LEP) persons have meaningful access to the programs (see IMLS guidance at 68 Federal Register 17679, April 10, 2003));
- (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 et seq. including §794), which prohibits discrimination on the basis of disability (note: IMLS applies the regulations in 45 C.F.R part 1170 in determining compliance with § 504 as it applies to recipients of Federal assistance);
- (c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–83, 1685–86), which prohibits discrimination on the basis of sex in education programs; and
- (d) the Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age.
- (e) the requirements of any other nondiscrimination statute(s) which may apply.

**(h) Debarment and Suspension**

The SLAA shall comply with 2 C.F.R. part 3185 and 2 C.F.R. part 180, as applicable. The authorized representative, on behalf of the SLAA, certifies to the best of his or her knowledge and belief that neither the SLAA nor any of its principals for the Five Year Plan:

- (a) Are presently excluded or disqualified;
- (b) Have been convicted within the preceding three years of any of the offenses listed in 2 C.F.R. §180.800(a) or had a civil judgment rendered against it or them for one of those offenses within that time period;
- (c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in 2 C.F.R. §180.800(a); or
- (d) Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

Where the SLAA is unable to certify to any of the statements in this certification, the authorized representative shall attach an explanation to this form.

The SLAA, as a primary tier participant, is required to comply with 2 C.F.R. part 180 subpart C (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) as a condition of participation in the award. The SLAA is also required to communicate the requirement to comply with 2 C.F.R. part 180 subpart C (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) to persons at the next lower tier with whom the SLAA enters into covered transactions.

As noted in the preceding paragraph, SLAAs who plan to use IMLS awards to fund contracts should be aware that they must comply with the communication and verification requirements in the above Debarment and Suspension provisions.

(i) Drug-Free Workplace

The authorized representative, on behalf of the SLAA, certifies, as a condition of the award, that the SLAA will or will continue to provide a drug-free workplace by complying with the requirements in 2 C.F.R. part 3186 (Requirements for Drug-Free Workplace (Financial Assistance)). In particular, the SLAA as the recipient must comply with drug-free workplace requirements in subpart B of 2 C.F.R. part 3186, which adopts the Government-wide implementation (2 C.F.R. part 182) of sections 5152-5158 of the Drug-Free Workplace Act of 1988 (P. L. 100-690, Title V, Subtitle D; 41 U.S.C. §§ 701-707).

This includes, but is not limited to: making a good faith effort, on a continuing basis, to maintain a drug-free workplace; publishing a drug-free workplace statement;

establishing a drug-free awareness program for the SLAA's employees; taking actions concerning employees who are convicted of violating drug statutes in the workplace; and identifying (either at the time of application or upon award, or in documents that the SLAA keeps on file in its offices) all known workplaces under its Federal awards.

**(j) Federal Debt Status**

The authorized representative, on behalf of the SLAA, certifies to the best of his or her knowledge and belief that the SLAA is not delinquent in the repayment of any Federal debt.

**(k) Certification Regarding Lobbying Activities (Applies to Applicants Requesting Funds in Excess of \$100,000)(31 U.S.C. §1352)**

The authorized representative certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the authorized representative, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person (other than a regularly employed officer or employee of the applicant, as provided in 31 U.S.C. § 1352) for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the authorized representative shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (c) The authorized representative shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when the transaction is made or entered into. Submission of this certification is a prerequisite

for making or entering into the transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure, or as otherwise required by law.

In addition, in accordance with Federal appropriations law, no IMLS funds may be used for publicity or propaganda purposes for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government. No IMLS funds may be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body.

**(l) General Certification**

The authorized representative, on behalf of the SLAA, certifies that the SLAA will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program.

**(m) Certifications Required of Some Applicants**

The following certifications are required if applicable to the project for which an application is being submitted. Applicants should be aware that additional federal certifications, not listed below, might apply to a particular project.

**Native American Human Remains and Associated Funerary Objects:**

The authorized representative, on behalf of the applicant, certifies that the applicant will comply with the provisions of the Native American Graves Protection and Repatriation Act of 1990 (25 U.S.C. §3001 *et seq.*), which applies to any organization that controls or possesses Native American human remains and associated funerary objects, and which receives federal funding, even for a purpose unrelated to the Act.

**Historic Properties:**

The authorized representative, on behalf of the applicant, certifies that the applicant will assist the awarding agency in ensuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470f), Executive Order

(E.O.) 11593, and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §469 *et seq.*).

Environmental Protections:

The authorized representative, on behalf of the applicant, certifies that the project will comply with environmental standards, including the following:

- (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969, as amended (42 U.S.C. §4321 *et seq.*) and E.O. 11514;
- (b) notification of violating facilities pursuant to E.O. 11738;
- (c) protection of wetlands pursuant to E.O. 11990, as amended by E.O. 12608;
- (d) evaluation of flood hazards in floodplains in accordance with E.O. 11988, as amended;
- (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972, as amended (16 U.S.C. §1451 *et seq.*);
- (f) conformity of federal actions to State (Clean Air) Implementation Plans under section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §7401 *et seq.*);
- (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (42 U.S.C. §300f *et seq.*); and
- (h) protection of endangered species under the Endangered Species Act of 1973, as amended (16 U.S.C. §1531–1543).

The authorized representative, on behalf of the applicant, certifies that the project will comply with the Wild and Scenic Rivers Act of 1968, as amended (16 U.S.C. §1271 *et seq.*), related to protecting components or potential components of the national wild and scenic rivers system.

The authorized representative, on behalf of the applicant, certifies that the applicant will comply with the flood insurance purchase requirements of the Flood Disaster Protection Act of 1973, as amended (42 U.S.C. §4001 *et seq.*), which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

Research on Human Subjects:

The authorized representative, on behalf of the applicant, certifies that the project will comply with 45 C.F.R. Part 46 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

Research on Animal Subjects:

The authorized representative, on behalf of the applicant, certifies that the project will comply with the Laboratory Animal Welfare Act of 1966, as amended (7 U.S.C. §2131 et seq.) pertaining to the care, handling, and treatment of warm-blooded animals held for research, teaching, or other activities supported by this award of assistance.

These assurances and certifications are provided in connection with any and all financial assistance from the Institute of Museum and Library Services after the date this form is signed. This includes payments after such date for financial assistance approved before such date. The SLAA recognizes and agrees that any such assistance will be extended in reliance on the representations and agreements made in this assurance, and that the U.S. shall have the right to seek judicial enforcement of this Statement of Program Assurances and Certifications. These assurances and certifications are binding on the SLAA, its successors, transferees, and assignees, and on the Authorized Certifying Official whose signature appears below.

The undersigned further provides assurances that it will include, as applicable, the language of the assurances and certifications in all subawards and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above assurances and certifications.

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Signature of Authorized Certifying Official

March 5, 2015

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Date

**Edward J.B. Calvo, Governor**

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Authorized Certifying Official  
Print Name and Title

For additional information on this Statement of Program Assurances, contact the IMLS State Programs Office at 1800 M Street NW, 9th Floor, Washington, DC 20036-5802.

## APPENDIX A

### **Trafficking in Persons**

The SLAA must comply with Federal law pertaining to trafficking in persons. Under 22 U.S.C. § 7104(g), any grant, contract, or cooperative agreement entered into by a Federal agency and a private entity shall include a condition that authorizes the Federal agency (IMLS) to terminate the grant, contract, or cooperative agreement, if the grantee, subgrantee, contractor, or subcontractor engages in trafficking in persons, procures a commercial sex act, or uses forced labor. 2 C.F.R. part 175 requires IMLS to include the following award term:

- a. *Provisions applicable to a recipient that is a private entity.*
  1. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not –
    - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
    - ii. Procure a commercial sex act during the period of time that the award is in effect; or
    - iii. Use forced labor in the performance of the award or subawards under the award.
  2. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity –
    - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
    - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either –

- A. Associated with performance under this award; or
- B. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 C.F.R. part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 2 C.F.R. part 3185.

b. *Provision applicable to a recipient other than a private entity.* We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity –

- 1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
- 2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either –

- i. Associated with performance under this award; or
- ii. Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 C.F.R. part 180, "OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," as implemented by our agency at 2 C.F.R. part 3185.

c. *Provisions applicable to any recipient.*

- 1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
- 2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:

- i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. § 7104(g)), and
- ii. Is in addition to all other remedies for noncompliance that are available to us under this award.

- 3. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. *Definitions.* For purposes of this award term:

- 1. "Employee" means either:

- i. An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
- ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

2. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
3. “Private entity”:
  - i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 C.F.R. part 175.25.
  - ii. Includes:
    - A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 C.F.R part 175.25(b).
    - B. A for-profit organization.
4. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. § 7102).

Version: 1/28/15

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET.  
SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-348) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
 <span style="font-size: 14pt; color: blue;">MAR 20 2015</span>		Edward J.B. Calvo, Governor of Guam	
APPLICANT ORGANIZATION		DATE SUBMITTED	
Guam Public Library System		March 5, 2015	